



## ACADEMIC CATALOG

Fall 2024 – Spring 2025

Northpoint College  
2100 44<sup>th</sup> Street SW  
Grand Rapids, MI 49519  
616-988-5531



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## ACCREDITATION, APPROVALS, ENDORSEMENTS, & MEMBERSHIPS

**Association for Biblical Higher Education.** Northpoint College is accredited with the Association for Biblical Higher Education (ABHE). The ABHE is recognized by the Department of Education in Washington D.C. and is a member of the Council for Higher Education Accreditation (CHEA). CHEA is the umbrella organization for Regional, Specialized/Professional, and National Accrediting Associations.

**Alliance for Assemblies of God Higher Education.** Northpoint College is a member of the Alliance for Assemblies of God Higher Education and is an endorsed Assemblies of God college.

**Michigan Department of Higher Education.** Northpoint College is approved by the Michigan Department of Higher Education to grant the Associate of Arts and the Bachelor of Arts degrees in Ministry Leadership.

**Veterans Administration.** Northpoint College is in the process of seeking approval with the Department of Veteran Affairs to assist veterans in securing benefits under the Title 38 program.

**Title IV.** Northpoint College is a participant in the U.S. Department of Education Title IV program.

**MACRAO.** Northpoint College is a member of the Michigan Association of Collegiate Registrars and Admissions Officers (MACRAO).

## OUR MISSION

Northpoint College exists to create a cost-efficient, educationally and spiritually dynamic community where students are equipped to participate in the continuing work of Jesus through a rigorous curriculum of academic and theological studies, applied learning, and personal spiritual transformation.



# ACADEMIC CALENDAR 2024 | 2025

## Fall 2024

New Student Orientation .....	September 5
First Day of Classes.....	September 9
First Tuition Payment Due.....	September 9
Bonfire .....	September 9
Life Groups.....	September 9
Last Day to Add/Drop.....	September 24
Called Conference .....	September 27-28
AG Credentialing Exam: AG Doctrine .....	October 7
President’s Cadre Meeting.....	October 8
Life Groups.....	October 14
Community Night.....	October 14
Life Groups.....	November 11
Day of Prayer and Fasting .....	November 12
Evening Worship Service.....	November 12
Discover Day ( <i>Classes continue as scheduled</i> ).....	November 18
Thanksgiving .....	November 28
AG Credentialing Exam: Policy & Procedure .....	December 2
President’s Cadre Meeting.....	December 3
Life Groups.....	December 9
Final Exams .....	December 16-17
Northpoint Christmas Party .....	December 17
Winter Break ( <i>Begins after your last scheduled exam</i> ).....	December 17
Fall Semester Final Grades Due.....	December 23

## Spring 2025

New Student Orientation .....	January 2
Registration.....	January 6
First Tuition Payment Due.....	January 6
First Day of Classes.....	January 6
Life Groups.....	January 6
Community Night.....	January 6
Martin Luther King Jr. Day ( <i>Classes will be in session</i> ).....	January 20

AG Credentialing Exam: Bible Knowledge .....	January 20
Last Day to Add/Drop.....	January 21
Life Groups.....	February 10
Day of Prayer and Fasting .....	February 11
Evening Worship Service.....	February 11
Michigan Ministry Network Credentialing Interviews.....	February 12
President's Cadre Meeting.....	February 18
Graduation Planning Meeting.....	February 24
Spring Break.....	March 10-11
Life Groups.....	March 17
Community Night.....	March 17
Bible, Theology, and Ministry Leadership Exit Exam .....	March 24
President's Cadre Meeting.....	April 8
Life Groups.....	April 14
Easter .....	April 20
Final Exams .....	April 21-22
Senior Exit Writing Sample Due .....	April 22
End of Semester Celebration .....	April 22
Spring Semester Final Grades Due .....	April 29
Baccalaureate Service .....	May 2
Commencement Ceremony .....	May 2

## DIRECTORY

**Northpoint College Office** .....616-988-5531

### **Office of the President**

Trent Roberts, President .....[troberts@northpointcollege.edu](mailto:troberts@northpointcollege.edu)

### **Office of the Academic Dean**

Brian Lidbeck, Academic Dean ..... [blidbeck@northpointcollege.edu](mailto:blidbeck@northpointcollege.edu)

Heather Klein-Wassink, Registrar .....[hkleinwassink@northpointcollege.edu](mailto:hkleinwassink@northpointcollege.edu)

Kayla Roberts, Library Assistant ..... [kroberts@northpointcollege.edu](mailto:kroberts@northpointcollege.edu)

### **Office of the Vice President of Student Success**

CaVar Reid, Vice President of Student Success ..... [creid@northpointcollege.edu](mailto:creid@northpointcollege.edu)

### **Office of the Admissions Director**

Kristen McElhenny, Admissions Director .....[kmcelhenny@northpointcollege.edu](mailto:kmcelhenny@northpointcollege.edu)

### **Office of the Communications Director**

Fred Betcher, Communications Director ..... [fbetcher@northpointcollege.edu](mailto:fbetcher@northpointcollege.edu)

### **Office of the Financial Aid Department**

Rocky Christenson, Financial Aid Specialist ..... [rchristenson@northpointcollege.edu](mailto:rchristenson@northpointcollege.edu)

Kayla Roberts, Financial Aid Assistant ..... [kroberts@northpointcollege.edu](mailto:kroberts@northpointcollege.edu)

### **Office of Assessment and Student Life**

Sarah Gant, Assessment and Student Life Coordinator ..... [sgant@northpointcollege.edu](mailto:sgant@northpointcollege.edu)

## Directory of Services

**Office of the President** ..... Trent Roberts

Board of Trustees

College Goals and Policies

Donations, Endowments, Gifts, Bequests

Ministry Placement

Scholarships

**Office of the Academic Dean** ..... Brian Lidbeck

Academic Affairs

Academic Development

Christian Service Internships

Course Offerings & Educational Programs

Faculty Employment	
Library	
<b>Office of the Vice President of Student Success</b>	CaVar Reid
Minority Mentorship	
Academic Student Support	
Student Development and Engagement	
Community Outreach Partnerships	
<b>Office of the Financial Aid Specialist</b>	Rocky Christenson
Processing Financial Aid Applications	
Reporting and Data Analysis	
Awarding and Disbursing Financial Aid	
<b>Office of the Financial Aid Assistant</b>	Kayla Roberts
Populi Support	
Tuition and Fees	
Federal Financial Aid	
<b>Office of the Registrar</b>	Heather Klein-Wassink
Populi Support	
Schedule of Classes	
Student Billing	
Transcript Requests	
<b>Office of the Admissions Director</b>	Kristen McElhenny
Applications	
Campus Visits	
<b>Office of the Communications Director</b>	Fred Betcher
Media and Marketing	
Promotion	
Security	
Technology	
<b>Office of the Assessment and Student Life Coordinator</b>	Sarah Gant
Housing	
Chapel	
Life Groups	
Student Care	
Student Life	

## GENERAL INFORMATION

### Core Values

***Evangelical and Pentecostal Identity.*** Northpoint College is grounded in the gospel of Jesus Christ and the doctrine and experience of the baptism in the Holy Spirit as a critical and integral part of Christian life and ministry.

***Commitment to Vocational Ministry.*** Northpoint, while recognizing the priesthood of saints and the empowered ministry of all believers, is committed to the ongoing preparation of passionate, educated, effective, and mission-minded leaders.

***Academic Excellence.*** Northpoint provides a value-centered education that prepares its graduates to live lives of unwavering moral and emotional commitment to Christ, for ministry leadership driven by a rigorous and honest examination of Scripture, and with a commitment to lifelong learning and development.

***Relational Strength.*** Northpoint holds central that a relationship with God in Christ will be reflected in healthy, meaningful relationships with humanity demonstrated by love, transparency, and care.

***Multiculturalism/Diversity.*** Northpoint provides an atmosphere that embraces and encourages diversity both in staff and student participation.

### Educational Philosophy

Northpoint is committed to preparing leaders who can meaningfully participate in the continuing work of Jesus.

This commitment involves the formation of the whole person. A rigorous curriculum of general education, philosophy, theology, biblical studies, and field-specific studies prepares the student as a thought leader for the persons and communities he or she will influence. Intentional formation of healthy, caring leaders prepares the student for life-giving service. Attention to spiritual development and growth prepares the student to lead with an eternal perspective and from a worldview grounded in the mission of Jesus. An emphasis on applied learning, working from theology, philosophy, and field-specific knowledge to hands-on practice, prepares the student to enact those ideas with skill and excellence.

### Our Institutional Goals

Northpoint College is committed to accomplishing the following goals:

- To providing a genuinely cost-efficient educational experience that releases students, upon graduation, to pursue mission-minded vocations of compassion, service, and entrepreneurship unencumbered by substantial student debt.

- To provide a robust academic experience. Northpoint College is committed to providing students with an educational experience with outcomes relevant to their vocation and to confer such degrees and grant such honors as are usually and customarily conferred in accredited institutions. Staff, faculty, and students are expected to bring passion, skill, and enthusiasm for academic preparation and the Christian faith to every area of the college experience.
- To foster personal and relational health. Northpoint College is committed to seeing its students and graduates embody the life-giving attributes of the Gospel both personally and inter-personally. Staff, faculty, and students will be encouraged and expected to continually grow in love to all people, productively work toward reconciliation in all relationships, and communicate in the diversity of human relationships in a way that is consistent with the Gospel of Jesus Christ.
- To exercise a disciplined focus on preparing people for participation in the continuing work of Jesus. Northpoint College is committed to creating an environmental, curricular, staff, and faculty experience intentionally oriented toward preparing students to embody the Gospel in personal character, interpersonal relationships, and proclaimed message.
- To experience the reality of being God’s spiritual community. The direct activity of God, by the Holy Spirit, will be welcomed in the individual and corporate life of the College through His experienced presence, His active calls to encouragement and repentance, and through the miraculous.

## Our Spiritual and Moral Standards

Northpoint College is an educational institution that has a history of affiliation with the General Council of the Assemblies of God. As part of the College’s transition from an expansion campus under Northpoint Bible College in Haverhill, MA, Northpoint College has applied to the Alliance for Assemblies of God Higher Education in order to formally become an Assemblies of God college and to receive the Alliance’s endorsement. While Northpoint’s application is under review, the College remains committed to the doctrines, values, and ethics established by the Assemblies of God.

The board members of Northpoint College support the mission of the Assemblies of God, and many members of Northpoint’s staff and faculty hold ministerial credentials with the Assemblies of God.

Northpoint College asks all applicants for matriculation into any of its programs to affirm that they are born-again Christians, that they desire to be involved in Christian service, and that they agree with the accepted essentials of the Christian faith as held by the Assemblies of God. Applicants must also provide a letter of recommendation from a pastor.

Student life at Northpoint College is also shaped by our commitment to biblical precepts. Northpoint College shares the Assemblies of God’s conviction that Christian colleges and

universities should form their students both academically and spiritually. Northpoint College helps stimulate students' appreciation for the Holy Scripture and encourages students to pursue spiritual maturity and excellence. Northpoint College is dedicated to strengthening our students' appreciation of and attachment to the Christian Church, especially the Pentecostal tradition and the Assemblies of God. Each student is required to be involved in a ministry or other approved Christian service for at least two semesters.

As part of our commitment to developing a robust Christian community, Northpoint College holds a mandatory chapel service every week. Students may also participate in regularly scheduled prayer meetings and days of fasting.

As a Christian institution, Northpoint College believes that all matters of faith and conduct must be evaluated on the basis of Holy Scripture, which is our infallible guide (2 Tim 3:16-17). As a school founded in and inspired by the Assemblies of God tradition, Northpoint College holds to the precepts articulated by the Assemblies of God and listed below.

**Human Dignity:** The Assemblies of God believes that God created humankind in His image and that people receive their essential dignity from the fact that they are created in God's image and are loved by Him (Gen 1:27). This dignity does not depend on whether someone is single or married or on whether someone suffers from any particular temptation to sin (1 Cor 7; Rom 5:8).

**Abortion:** The Assemblies of God believes that human beings bear the image of God and receive their essential identity and dignity before we are born (Luke 1:31-44; Acts 7:19; Job 31:15; Ps 139:13-16). As such, the Assemblies of God believes that abortion is the killing of innocent human life and is therefore prohibited by the Ten Commandments and elsewhere throughout Scripture (Exod 20:13, 21:22-24; Matt 19:18; Rom 13:9).

**Marriage:** The Assemblies of God defines marriage as the permanent, exclusive, comprehensive, and conjugal "one flesh" union of one man and one woman, intrinsically ordered to procreation and biological family, and in furtherance of the moral, spiritual, and public good of binding father, mother, and child. The Assemblies of God teaches that the purpose of Christian marriage is to reflect the love, purity, and permanence between Christ and the Church (Eph 5:23-33).

**Sexual Conduct:** The Assemblies of God believes that God has designed sexual intimacy for marriage and that sexual acts outside of marriage are sinful. Such acts include but are not limited to adultery, fornication, incest, bestiality, pornography, masturbation, prostitution, voyeurism, pedophilia, exhibitionism, sodomy, polygamy, polyamory, or same-sex sexual acts. (Exod 20:14; Lev 18:7-23; 20:10-21; Deut 5:18; Matt 5:27-28; 15:19; Rom 1:26-27; 1 Cor 6:9-13; Gal 5:19; Eph 4:17-19; Col 3:5; 1 Thess 4:3; Heb 13:4).

**Sexual Orientation:** The Assemblies of God affirms the sexual complementarity of man and woman and teaches that same-sex sexual attractions are temptations to sin and should therefore be resisted. (Gen 1:27; 2:24; Matt 19:4–6; Mark 10:5–9; Rom 1:26–27; 1 Cor 6:9–11).

**Sexual Identity:** The Assemblies of God believes that God created humankind in His image, male and female, sexually different but with equal personal dignity. The church supports the dignity of individual persons affirming their biological sex and discouraging any and all attempts to physically change, alter, or disagree with their predominant biological sex—including but not limited to elective sex-reassignment, transvestite, transgender, or nonbinary “genderqueer” acts or conduct. (Gen 1:26–28; Rom 1:26–32; 1 Cor 6:9–11).

**Sexual Equality:** The Assemblies of God believes that men and women have equal dignity before God and does not make any distinction between the sexes when selecting people for ministry or spiritual leadership positions. Having observed that God pours out His Spirit upon both men and women, the Assemblies of God concludes that God gifts both sexes for ministry in His Church.

Northpoint College believes and embraces these teachings and has integrated them into its standards for its administrators, faculty, and students. In order to help foster these standards and to help ensure that Northpoint College is a relationally healthy place, Northpoint College has adopted an Honor Code and policy manuals that clearly outline policies regarding expectations for faculty, staff and student behavior, accountability, rules and disciplinary actions, and other general expectations for student life on campus.

None of this is to say that Northpoint College or the Assemblies of God excludes anyone based on their sins or based on their temptations. The Assemblies of God believes that all have sinned and fall short of the glory of God and should seek redemption through confession, repentance, baptism, and faith in Jesus Christ. We welcome and treat with respect, compassion, and sensitivity all who experience same-sex attractions or confess sexually immoral acts and are committed to resisting sexual temptation, refraining from sexual immorality, and transforming their behavior in the light of biblical teachings (Matt 11:28–30; Rom 3:23; 1 Cor 10:13; Eph 2:1–10; Heb 2:17–18; 4:14–16). However, in keeping with our biblical beliefs about sexual morality, Northpoint College cannot in good conscience support or encourage an individual to live in conflict with biblical principles. Any individual who violates campus standards for biblical living is subject to discipline, including expulsion.

Northpoint College believes that its policies and practices, informed by Assemblies of God teachings, do not discriminate on the basis of gender.

**Admissions and Student Discipline.** Based on the convictions listed above, Northpoint College believes that it cannot fulfill its God-given mission and build an intentional Christian community if it cannot require faculty, staff, and students to embrace and to follow the Assemblies of



God's teachings about sexual morality and sexual identity. These convictions shape Northpoint College's hiring and admissions policies and student discipline policies.

**Restrooms and Locker Rooms.** Based on the convictions listed above, Northpoint College expects all faculty, staff, and students to embrace their God-given biological sex. This expectation shapes Northpoint College's policies regarding restroom and locker room use and participation in athletic activities.

**Marriage, Sexual Conduct, and Abortion.** Based on the convictions listed above, Northpoint College expects all students, faculty, and administrators to honor the Assemblies of God's teachings on marriage, sexual conduct, and abortion.

## The Assemblies of God Statement of Faith

1. **The Scriptures are Inspired.** The Scriptures, both the Old and New Testaments, are verbally inspired of God and are the revelation of God to man, the infallible, authoritative rule of faith and conduct (2 Tim 3:15-17; 1 Thess 2:13; 2 Peter 1:21).
2. **The One True God.** The one true God has revealed himself as the eternally self-existent "I AM," the Creator of heaven and earth and the Redeemer of mankind. He has further revealed Himself as embodying the principles of relationship and association as Father, Son, and Holy Spirit (Deut 6:4; Isa 43:10, 11; Matt 28:19; Luke 3:22).
3. **The Deity of the Lord Jesus Christ.** The Lord Jesus Christ is the eternal Son of God. The Scriptures declare:
  - a. His virgin birth (Matt 1:23; Luke 1:31, 35).
  - b. His sinless life (Heb 7:26; 1 Peter 2:22).
  - c. His miracles (Acts 2:22; 10:38).
  - d. His substitutionary work on the cross (1 Cor 15:3; 2 Cor 5:21).
  - e. His bodily resurrection from the dead (Matt 28:6; Luke 24:39; 1 Cor 15:4).
  - f. His exaltation to the right hand of God (Acts 1:9,11; 2:33; Phil 2:9-11; Heb 1:3)
4. **The Fall of Man.** Man was created good and upright; for God said, "Let us make man in our image, after our likeness." However, man by voluntary transgression fell and thereby incurred not only physical death but also spiritual death, which is separation from God (Gen 1:26, 27; 2:17; 3:6; Rom 5:12-19).
5. **The Salvation of Man.** Man's only hope of redemption is through the shed blood of Jesus Christ the Son of God.
  - a. *Conditions to Salvation.* Salvation is received through repentance toward God and faith toward the Lord Jesus Christ. By the washing of regeneration and renewing of the Holy Spirit, being justified by grace through faith, man becomes an heir of God according to the hope of eternal life (Luke 24:47; John 3:3; Rom 10:13-15; Eph 2:8; Titus 2:11; 3:5-7).
  - b. *The Evidences of Salvation.* The inward evidence of salvation is the direct witness of the Spirit (Rom 8:16). The outward evidence to all men is a life of righteousness and true holiness (Eph 4:24; Titus 2:12).

## 6. **The Ordinances of the Church**

*a. Baptism in Water.* The ordinance of baptism by immersion is commanded in the Scriptures. All who repent and believe on Christ as Savior and Lord are to be baptized. Thus they declare to the world that they have died with Christ and that they also have been raised with Him to walk in newness of life (Matt 28:19; Mark 16:16; Acts 10:47, 48; Rom 6:4).

*b. Holy Communion.* The Lord's Supper, consisting of the elements—bread and the fruit of the vine—is the symbol expressing our sharing the divine nature of our Lord Jesus Christ (2 Peter 1:4); a memorial of His suffering and death (1 Cor 11:26); and a prophecy of His second coming (1 Cor 11:26); and is enjoined on all believers “till He come!”

7. **The Baptism in the Holy Spirit.** All believers are entitled to and should ardently expect and earnestly seek the promise of the Father, the baptism in the Holy Spirit and fire, according to the command of our Lord Jesus Christ. This was the normal experience of all in the early Christian church. With it comes the endowment of power for life and service, the bestowment of the gifts and their uses in the work of the ministry (Luke 24:49; Acts 1:4, 8; 1 Cor 12:1-31). This experience is distinct from and subsequent to the experience of the new birth (Acts 8:12-17; 10:44-46; 11:14-16; 15:7-9). With the baptism in the Holy Spirit come such experiences as an overflowing fullness of the Spirit (John 7:37-39; Acts 4:8), a deepened reverence for God (Acts 2:43; Heb 12:28), an intensified consecration to God and dedication to His work (Acts 2:42), and a more active love for Christ, for His Word, and for the lost (Mark 16:20).
8. **The Initial Physical Evidence of the Baptism in the Holy Spirit.** The baptism of believers in the Holy Spirit is witnessed by the initial physical sign of speaking with other tongues as the Spirit of God gives them utterance (Acts 2:4). The speaking in tongues in this instance is the same in essence as the gift of tongues (1 Cor 12:4–10, 28), but different in purpose and use.
9. **Sanctification.** Sanctification is an act of separation from that which is evil, and of dedication unto God (Rom 12:1, 2; 1 Thess 5:23; Heb 13:12). Scriptures teach a life of “holiness without which no man shall see the Lord” (Heb 12:14). By the power of the Holy Spirit we are able to obey the command: “Be ye holy, for I am holy” (1 Peter 1:15, 16). Sanctification is realized in the believer by recognizing his identification with Christ in His death and resurrection, and by faith reckoning daily upon the fact of that union, and by offering every faculty continually to the dominion of the Holy Spirit (Rom 6:1-11, 13; 8:1, 2, 13; Gal 2:20; Phil 2:12, 13; 1 Peter 1:5).
10. **The Church and Its Mission.** The Church is the body of Christ, the habitation of God through the Spirit, with divine appointments for the fulfillment of her Great Commission. Each believer, born of the Spirit, is an integral part of the general assembly and church of the firstborn, which are written in heaven (Eph 1:22, 23; 2:22; Heb 12:23).
11. **The Ministry.** A divinely called and scripturally ordained ministry has been provided by our Lord for the fourfold purpose of leading the Church in: (1) evangelization of the world (Mark 16:15–20), (2) worship of God (John 4:23, 24), (3) building a Body of saints being perfected in the image of His Son (Eph 4:11, 16), and (4) meeting human need with ministries of love and compassion (Ps 112:9; Gal 2:10; 6:10; James 1:27)

12. **Divine Healing.** Divine healing is an integral part of the gospel. Deliverance from sickness is provided for in the Atonement, and is the privilege of all believers (Isa 53:4,5; Matt 8:16,17; James 5:14–16).
13. **The Blessed Hope.** The resurrection of those who have fallen asleep in Christ and their translation together with those who are alive and remain unto the coming of the Lord is the imminent and blessed hope of the Church (1 Thess 4:16,17; Rom 8:23; Titus 2:13; 1 Cor 15:51,52).
14. **The Millennial Reign of Christ.** The second coming of Christ includes the rapture of the saints, which is our blessed hope, followed by the visible return of Christ with His saints to reign on the earth for one thousand years (Zech 14:5; Matt 24:27,30; Rev 1:7; 19:11–14; 20:1–6). This millennial reign will bring the salvation of national Israel (Ezek 37:21, 22; Zeph 3:19, 20; Rom 11:26, 27) and the establishment of universal peace (Isa 11:6–9; Ps 72:3–8; Mic 4:3, 4).
15. **The Final Judgment.** There will be a final judgment in which the wicked dead will be raised and judged according to their works. Whosoever is not found written in the Book of Life, together with the devil and his angels, the beast and the false prophet, will be consigned to everlasting punishment in the lake which burneth with fire and brimstone, which is the second death (Matt 25:46; Mark 9:43–48; Rev 19:20; 20:11–15; 21:8).
16. **The New Heavens and the New Earth.** “We, according to His promise, look for new heavens and a new earth, wherein dwelleth righteousness” (2 Peter 3:13; Rev 21,22).

## The Campus

### *Location*

Northpoint is located on the property of Grand Rapids First Church. This unique partnership between Grand Rapids First and Northpoint enables the college to fulfill its mission of offering a cost-effective education. As the second largest city in Michigan, Grand Rapids offers numerous opportunities for both leisure and employment. It hosts the annual Festival of the Arts and ArtPrize. It is also the site of many unique restaurants, parks, the Gerald R. Ford Presidential Museum, the Frederik Meijer Gardens and Sculpture Park, and other places of interest. Grand Rapids is situated on the Grand River and is less than an hour’s drive from Lake Michigan.

### *Campus Facilities*

**Administrative Offices.** The administrative offices are located on the second floor of the educational facility to the west of The Commons. The staff offices are in this area.

**Educational Facility.** Northpoint enjoys the use of a beautiful 35,000 sq. ft., educational facility and gymnasium on the property of Grand Rapids First Church. This facility was completely renovated in 2017 and houses nine modern classrooms.

**Gymnasium.** The gym at Northpoint is located on the first floor of the educational facility. This large gym features two basketball courts and serves as a multipurpose room for numerous recreational activities.

**Library.** The Northpoint library is located on the east wing of the educational facility. Students may search the library database through their student account in Populi, our learning management system.

**The Commons.** Students enjoy times of leisure and interaction with one another in The Commons, a student lounge located on the second floor of the educational facility. This area is furnished with kitchen facilities for mealtimes and has a space for recreational games.

**The Life Center.** The Life Center is located on the northwest corner of Grand Rapids First's property. This first-class multipurpose facility houses a large gym and various fellowship and recreational areas. Monday morning chapel services are held in this facility.

## STUDENT LIFE

### Spiritual Life

Northpoint College takes seriously and is committed to individually and corporately experience the reality of being God's spiritual community. The direct activity of God, by the Holy Spirit, is welcomed in the individual and corporate life of the College through His experienced presence, His active calls to encouragement and repentance, and through the miraculous.

#### *Chapel Services*

Every Monday morning the Northpoint community gathers together for a time of worship. The student worship team leads the service with an enthusiastic and meaningful time of praise. Various speakers add to this encouraging and transformative atmosphere of God's presence by challenging students to draw nearer to Christ, develop a heart for God's mission, walk in purity, and pursue the call of God. These speakers represent diverse backgrounds and include pastors, missionaries, and various ministry leaders who bring a wealth of practical ministry experience to the chapel service. Messages are tailored to address an annual chapel theme.

Chapel services at Northpoint are characterized by a strong sense of loving fellowship and an openness to the moving of the Holy Spirit. It is not unusual for services to conclude with times of intimate personal communion with God and prayer for one another.

#### *Days of Prayer and Fasting*

Northpoint views communion with God as a fundamental priority with transformative power in the life of the believer. Throughout the academic year, the community observes several days of prayer and fasting. Students are encouraged to fast on the designated days and attend a time of prayer during the lunch break. These special seasons of prayer and fasting assist the community in maintaining proper priorities and perspective during a busy time of life.

#### *Life Groups*

Life Groups play a vital role in the holistic development of students' academic, emotional, and spiritual life. Focusing on relationships, academics, overall health, time management, spiritual development, ministry leadership, and accountability encourages our students to grow across all facets of everyday life in ministry. Life Groups meet once per month following chapel service, and students enjoy a lunch provided by Northpoint.

#### *Personal Devotions*

Northpoint is concerned with the personal and spiritual development of every student as well as academic progress. For this reason, Northpoint encourages every student to establish a lifestyle of daily devotions. Genuine ministry preparation and long-term success begin with practicing the presence of God on a daily basis.

## Emotional Health

The Northpoint family is interested in helping prepare all students and graduates to become healthy leaders who are life-giving followers of Jesus. Northpoint integrates various emotional health assessments into the curriculum to enable students to pursue emotional wholeness. Northpoint also has a network of relationships built with Christian counselors and can recommend competent professionals to assist students in need.

## Student Services

### *Advising*

Students will find willingness on the part of faculty and staff to listen to and encourage them in times of need. Informal levels of counseling in areas of personal, social, spiritual, and emotional development are available as requested or deemed necessary. Academic advising is provided to all students as a fundamental need. An Academic Advisor is appointed to each student upon acceptance to Northpoint. The Registrar also serves as an Academic Advisor and is available to assist in course planning and selections, monitor the student's progress in fulfilling graduation requirements, and provide guidance in financial concerns.

### *Books*

Grand Rapids has several major Christian publishing companies. Baker Books provides an outlet store with new books, discounted overstock and damaged books, and a library of used books. Baker gives a 20% discount on new books to students with a Northpoint ID. The discount increases to 30% if the student purchases a required textbook and presents the accompanying course syllabus at the checkout. Students may also take advantage of online services such as Christian Book Distributors and Amazon.

### *Health Care*

Should a student need medical attention, a number of medical facilities are located within a few minutes of the school.

### *Library*

Students may search the library database through their student accounts in Populi, our learning management software. Students have access to two databases in EBSCOhost via Populi: Religion & Philosophy Collection™ and eBook Religion Collection.

Students at Northpoint may also search the Michigan eLibrary (MeL) for resources. MeL grants access to students who are on Northpoint's campus by recognition of the Northpoint I.P. address. EBSCOhost collections can be accessed through MeL.

Students have additional access to resources at other local libraries, including the Hekman Library at Calvin College and Theological Seminary. Check-out cards are available for a modest fee and include in-house computer access to databases and journals, as well as borrowing privileges. Students may also purchase a library card from the Miller Library at Cornerstone University. Purchase of a card at Cornerstone enables students to access their resources for one year. Students who use these libraries are subject to their library policies.

### *Security*

To ensure the safety of our community, entry doors to Northpoint buildings remain locked during school. Staff and students are issued a proximity card which allows access to Northpoint buildings. Security cameras are located throughout the campus and are monitored by security.

### *Sports and Physical Fitness*

Opportunities for physical exercise and recreation are provided through The Commons, the Life Center, and the gymnasium. A pool table and foosball table are available in The Commons. The Life Center has ping-pong tables, pool tables, foosball tables, a dodgeball court, a gaga court, basketball court, and volleyball court. Students may use this facility during scheduled community times of fellowship. The gymnasium is available during school hours for students to enjoy between classes.

### *Students with Disabilities*

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act, individual adjustments are facilitated in a designated study area which allows students with learning disabilities to perform the tasks required. Providing an alternative setting that allows extended time enables individuals with disabilities to demonstrate their mastery of the subject matter that is tested. Students with disabilities may also receive assistance with assignments, research, formatting, and peer editing through student tutors who have demonstrated academic success.

### *Transportation*

Northpoint provides ample free parking for students having motor vehicles with proper registration and insurance coverage.

### *Wireless Connection*

WiFi is available throughout the campus.

## **Community Living**

### *College Orientation*

In late August or early September, Northpoint hosts all new students for a day of building relationships and orientation. Staff members address policies and procedures relating to all

phases of campus life. At this time, each student receives an ID badge, training in Northpoint's learning management system, and an electronic copy of the *Student Handbook*. Each student also receives helpful information about the Grand Rapids area.

Orientation day is not all business. Students also participate in recreational and team-building activities and share meals provided by Northpoint.

### *Housing*

There are a number of apartment complexes within walking distance of the campus. These are available in a variety of configurations and at a reasonable price for students who want to live near the school. Northpoint also has an arrangement with an apartment complex near the school to provide housing for new students. Students may contact the Admissions Director for more information. For students who commute but need overnight accommodations, Northpoint has a relationship with a local hotel for cost-effective lodging.

### *Privacy of Information*

Under the Family Educational Rights and Privacy Act of 1974, the following types of information may be made public unless the student desires to withhold all or any portion of it:

Information for school directory (this includes name, address, telephone number, major fields of study, participation in officially recognized activities and sports, dates of attendance, and degrees and awards received), information needed by school officials within the college, information requested by officials of other schools to which the student is seeking admission, information requested by Federal or State educational authorities, information needed in connection with the receipt of financial aid, information released pursuant to state law or subpoena, information requested by accrediting organizations, and information requested by parents of dependent students.

Any student wishing to withhold any or all of this information should fill out, in person, the appropriate form that is available at the Office of the Student Liaison. Additionally, all requests for information by persons other than the student will not be released without written authority from the student. *Exception:* Parents of students under the age of 18 may have access to the student's file provided that the appropriate Release of Records form is filed.

### *Relationships and Christian Maturity*

The assembling of so many people with such diverse backgrounds, experiences, and perspectives creates the potential for tremendous personal development as well as the possibility of conflict. Northpoint values honest relationships in which every member of the community follows the loving, biblical precedent found in Matthew 18:15-17. Consistent with Matthew's direction to speak privately to an individual who has caused offense, Northpoint views conflicts as opportunities for growth and for exercising spiritual maturity.



### *Social Aspects*

Students can enjoy recreational community nights, pizza parties, semester-end parties, and a Christmas celebration. Some classes also offer field trips, such as the Greek class's trip to the University of Michigan's Papyrological Collection and Kelsey Museum.

There are also ample opportunities in the Grand Rapids area for leisure activities, and the beautiful shoreline of Lake Michigan is just a short drive from Grand Rapids. Sleeping Bear Dunes National Lakeshore is located less than a three-hour drive from the school.

### *Standards of Conduct*

Although it is sometimes difficult to measure non-academic growth and development, Northpoint places much value on ethical, moral, interpersonal, and attitudinal behaviors. The awarding of certificates and degrees reflects more than academic achievement—spiritual maturity and personal integrity are reflected as well.

Northpoint has established a framework of guidelines and regulations which require cooperation and self-discipline on the part of each student. Spiritual guidelines for students at Northpoint College are purposefully high. They could not be otherwise for a college that is committed to following biblical principles. Northpoint realizes that spirituality cannot be forced on anyone, however, the College does expect the student to be amenable to counsel and guidance. A consistent, personal devotional life, along with the faithful fulfillment of responsibilities, is a prerequisite to spiritual growth. Northpoint seeks to help the student cultivate personal habits that will bring honor to the name of the Lord Jesus Christ. The College has the responsibility, under God, to maintain school behavioral standards that are above reproach. There are certain specific practices considered to be hindrances to one's spiritual growth and development. The Northpoint *Student Handbook* presents specific expectations regarding student behavior. As per the *Student Handbook*, all students must sign the Code of Conduct.

A student enrolling at Northpoint College indicates his/her readiness to accept the requirements that Christian leadership involves. This is exemplified by one's pattern of dress, personal appearance, speech, and general behavior. Northpoint expects its students to dress, speak, and act appropriately at all times: in classrooms, The Commons, the gymnasium, and any off-campus events. The standards concerning student behavior are set forth in detail in the *Student Handbook*.

## **Student Organizations**

### *Alumni Association*

Northpoint graduates and students who have completed one year or more may participate in the alumni association. This association provides a means by which students can network, maintain relationships, continue to support the vision of Northpoint, and meet for fellowship.

### *Life Group Leaders*

Life Group Leaders are selected by the Campus Pastor to provide assistance and leadership to the student body. They meet with the Campus Pastor once per week for instruction, prayer, and discussion. Life Group Leaders lead the monthly Life Groups to help ensure that students have social connections, maintain a strong spiritual life, and are accountable to others.

### *President's Cadre*

Two student representatives per cohort from each class meet with the school President twice per semester. These students develop their leadership skills under the supervision of the President and assist the President in providing care and oversight of the student body. They also serve as representatives of the student body and help ensure that students' social needs are met. The student representatives also review school policies and bring student concerns to the attention of the President.

## Student Ministries

In addition to classroom learning, Northpoint provides students with a variety of opportunities to explore their interests and use their talents in practical ways.

### *Chapel*

Student participation in the Chapel Services is another exciting aspect of Northpoint's program. Chapel services provide extensive opportunities for vocalists, instrumentalists, and worship leaders to serve. Students may also participate in the media team. The time invested in Chapel helps students discover and nurture their gifts and talents as they seek to edify the body of Christ.

### *Internship Program*

In addition to the Ministry Participation Program (see below), Northpoint also requires that students complete a sophomore (two credits) and senior (three credits) internship as part of the degree program. Students may choose from a variety of options of credible ministries to gain experience in their particular field. Internships include emphases in pastoral ministry (including youth and children), missions, worship, and psychology/counseling. Students in the Psychology Minor have a junior and senior internship, and students in the Worship Minor have private music lessons and a senior internship. Students may serve in their local congregations or take advantage of the many opportunities provided by partner agencies with Northpoint.

### *Life Groups*

Life Groups play a vital role in the holistic development of students' academic, emotional, and spiritual life. Focusing on relationships, academics, overall health, time management, spiritual development, ministry leadership, and accountability encourages our students to grow across all facets of everyday life in ministry.

Life Groups meet once per month following chapel service, and students enjoy a lunch provided by Northpoint. Life groups also meet monthly for “Life Group Activity Nights” that involve fun team-building competitions, refreshments, and time to connect with fellow students.

### *Ministry Participation Program*

All students are required to regularly attend a church congregation and are encouraged to participate in its ministries. Sophomores, juniors, and seniors are required to participate in a ministry on a regular basis.

### *Music*

Students who are interested in music ministry may audition in order to participate on the chapel worship team. Students have the opportunity to develop their talents in singing, playing, instruments, and using technology in order to lead others in worship. There are also occasional opportunities to participate in the travelling worship team.

### *Short-Term Missions*

Northpoint College arranges and conducts various short-term mission trips to international areas of ministry. These trips have a transformative impact on the student as he/she gains exposure to various cultures, feels the acute need of unreached people groups, and develops a heart for the lost.

## ADMISSIONS

Northpoint College's mission is to equip students to participate in the continuing work of Jesus through a rigorous curriculum of academic and theological studies, applied learning, and personal spiritual transformation. The admissions process is designed to be open and inclusive of all applicants who genuinely desire an educational experience within the framework of Northpoint's stated mission.

### Basis for Admissions

Northpoint College admits applicants who demonstrate a clear personal faith in the Lord Jesus Christ, an ongoing pattern of discipleship, a commitment to emotional and relational maturity, and the potential for academic success. When considering applications, Northpoint reviews the applicant's complete academic record, recommendations, essays, ministry goals, and personal information.

Northpoint is committed to educating the entire person; therefore, the Office of Admissions reviews each applicant carefully to verify personal, academic, and spiritual integrity. The applicant's lifestyle and relationships should reflect a personal commitment to Christ and obedience to the Scriptures.

Northpoint College accepts students without regard to gender, age, disability, race, ethnicity, or national origin, provided all other requirements have been satisfied. Northpoint College does not offer or pay incentives to staff, students, or outside companies to recruit students.

### Admissions Requirements

#### *Pastoral Reference*

Northpoint considers the applicant's attitude toward the Church and Christian ideals as they are assessed by his/her pastor. Each applicant must give evidence of a definite experience of regeneration and approved Christian character. The College expects applicants to be active in a local church in their home communities. A recommendation form from the pastor is required.

#### *Personal References*

The candidate must exemplify a desire to serve God. The college enrolls Christians who have accepted the Lord Jesus Christ as their personal Savior. The applicant's lifestyle should reflect a commitment to Christ and obedience to his Word. Personal recommendations from an educator or employer are required.

## Academic Documentation

Each applicant must provide the college with scholastic documentation of his/her high school and college experiences. A transcript of the applicant's high school (whether public, private, or home school) record should be sent directly to the Office of Admissions. If an applicant has not graduated from high school, a Graduation Equivalency Diploma (G.E.D.), along with a transcript from any high school attended, should be sent. Official transcripts from all post-secondary schools should also be submitted.

## Campus Visits

Prospective students are encouraged to visit Northpoint's campus prior to enrolling. Candidates and their families are invited to meet Northpoint's students, attend classes, and become acquainted with the professors on designated days. Northpoint holds a "Discover Day" during the fall semester of each year that allows a prospective student to participate in and become familiar with Northpoint College.

A campus visit provides the applicant with an opportunity to observe classes, to see campus facilities, and to talk to students, staff, and faculty. Such a visit is also an occasion on which Northpoint can meet the applicant. Visits are arranged through the Office of the Admissions Director. Interviews with the Academic Dean or Financial Aid Director may be scheduled in advance of your visit should the prospective student or parent have additional questions.

## Admissions Procedures

Northpoint College's policy of open enrollment allows prospective students to apply at any time. An application submitted too late for one semester will automatically be considered for the following semester. Prospective students who have questions may contact Kristen McElhenny at [kmcelhenny@northpointcollege.edu](mailto:kmcelhenny@northpointcollege.edu).

To apply as a full or part-time student, click on the admissions tab on our website: [www.northpointcollege.edu](http://www.northpointcollege.edu). An application is considered to be complete when all items listed below have been received by the Office of Admissions. There is no application fee for admission to Northpoint as long as applicants submit *all materials* on time. An application fee of \$250.00 is applied to fall semester applicants who apply after September 1, 2024, and to spring semester applicants who apply after December 21, 2024. The required application materials are as follows:

- Online Application
- Pastoral Reference
- Educator or Employer Reference
- Personal Essay (as required in application)
- Official High School Transcript
- SAT or ACT Score

- Official College Transcript (if applicable)
- Completed Health Certificate
- Proof of Insurance

After all requested application forms have been completed and received, the Admissions Director schedules a student interview with one or more members of the Admissions Committee. A virtual interview may be conducted for students who live more than fifty miles from the Campus. Afterward, the Admissions Committee carefully reviews each application and sends notification of the Committee's decision to the applicant. When one is approved for admission, an acceptance packet will be sent to the student, informing him/her of arrival times, orientation, and registration. Students who accept their admission to Northpoint College will be asked to send a reservation deposit in order to confirm their plans to enroll.

All application information received will become part of the College's records. This information, therefore, is considered to be absolutely confidential (see the section on Academic Information for a description of the Privacy Act). Upon the student's enrollment, the materials that are deemed to be essential are kept as a part of the student's permanent file in the Office of the Registrar.

### *Auditors*

Those who desire to audit courses may apply under the admissions tab at [www.northpointcollege.edu](http://www.northpointcollege.edu). The audit fee for the 2024-2025 school year is \$195.00 per credit hour. Auditors are subject to a technology fee. Applicants are required to complete the application and provide a pastoral reference and essay. A brief interview with a member of the Admissions Committee is also required. Transcripts are not required.

Occasionally auditors desire to obtain college credit for an audited course. To do so, the auditor must apply to Northpoint in the Office of the Registrar prior to the eighth week of a fifteen-week semester. The Registrar will inform the applicant of the requirements and will work out a payment schedule.

### *Re-Admission*

Former students who withdrew from the College and were in good standing may return by submitting a new application, a letter of intent, and an updated pastoral recommendation. A new health certificate is required if the student has not been enrolled for one academic year or more. Any former student not enrolled for five academic years must follow the new-applicant procedure. Reapplication is not required for students in good standing who miss only one semester.

## Registration and Orientation

### *Registration*

Students register for courses on Populi, Northpoint's learning management system. Upon acceptance to Northpoint, students receive a Populi login invitation. New students may confirm their course selections and receive assistance from their advisor or the registrar at orientation day.

### *Orientation*

All new students must attend Orientation. Orientation is designed to acquaint the student with the academic, spiritual, and social life of the campus. Students have an ID picture taken at this time and also take an Entrance Examination in order to assess biblical and ministry knowledge.

## Veteran's Administration

Students eligible for VA benefits should contact the Office of the Registrar. Northpoint is in the process of obtaining approval by the Department of Veteran Affairs for the training of veterans who are entitled to educational benefits under existing laws.

If an active-duty service member or reservist enrolled in the College is required to leave due to service requirements, the College will work with the instructor and the student to satisfy the academic requirements through the modality that best suits the student and the College. This could be online, directed study, or the assignment of an incomplete for the course until the student is able to complete the work.

## FINANCIAL INFORMATION

### Tuition

Because Northpoint exists to create a cost-efficient, educationally and spiritually dynamic community where students are equipped to participate in the continuing work of Jesus, Northpoint maintains an affordable tuition price. The tuition at Northpoint is \$390.00 per credit hour.

<b>Semester</b>	<b>Tuition</b>	<b>Books</b>	<b>Technology Fee</b>	<b>Student Assessment</b>	<b>Total</b>
<i>Fall</i>	\$6240.00 (based on 16 credits)	\$250.00 (estim.)	\$75.00	\$100.00 (annually)	\$6665.00
<i>Spring</i>	\$5850.00 (based on 16 credits)	\$250.00 (estim.)	\$75.00		\$6175.00
<i>Total Average Annual Cost</i>	\$12,090.00	\$500.00	\$150.00	\$100.00	\$12,840.00

The above figures represent a typical school year for a full-time student. There is an additional \$250.00 application fee for students who apply after September 1 for the fall semester or after December 21 for the spring. Students in the Music Minor have a lab fee of \$300.00 per music course and may also incur expenses for private lessons. Virtual Attendance students also pay a technology fee of \$75.00 per course.

### Student Accounts

All Northpoint students are required to follow the payment policies outlined below.

#### *Financial Aid*

For financial aid to be applied to a student's account, the student must complete the FAFSA by August 1, allowing the Financial Aid Office to complete the process and apply financial aid to the student's account. While financial aid is packaged for the year, it is divided by semesters and applied to the student account accordingly.

If a student does not complete the FAFSA by August 1, financial aid is not guaranteed to be applied to the student's account by the payment due date, and the student will be responsible for the entirety of tuition and fees. Once financial aid is completed by the student and applied to their account, payments will be adjusted accordingly by the Student Billing Office.



### *Enrollment Agreement*

Students must sign an Enrollment Agreement (populated by Populi) before they may attend classes. This signed Enrollment Agreement represents the student's agreement to pay the tuition and fees invoiced and agreement to Northpoint's payment policy.

### *Deferment Plan*

Student balances are due in full for the current semester by the first day of classes. These balances will reflect the amount owed after financial aid has been applied to the student account.

Northpoint offers a deferment plan that covers all current semester charges on the student account after financial aid has been applied. Past due balances cannot be included in the deferment plan and must be paid on or before the payment due date. There is a \$50.00 non-refundable fee to utilize the deferment plan. The account balance will be broken down into four monthly installments each semester (September, October, November, December; January, February, March, April) billed on the 15<sup>th</sup> of each month. Students need to make a payment on or before each due date. A \$25 late fee will be assessed for each late payment. Payments will not automatically come out of the student account, as Northpoint does not save financial information for security reasons.

Students must set up a deferment plan using the Deferment Form found on the Populi Dashboard. All deferment plans must be made before the beginning of the current semester. If by the [payment due date](#), students who have made a partial payment (25% or more of the account balance) will automatically be placed on a deferment plan and charged a \$50.00 non-refundable fee.

### *Terms and Conditions*

1. A \$50 service fee will be assessed for each semester a student is placed on a deferment plan. This fee is non-refundable.
2. Students on academic probation or in jeopardy of suspension are not eligible to participate in the deferment plan.
3. Rights to participate in future Northpoint deferment plans will be lost if an installment is not paid when due.
4. Students will not be allowed to register for future semesters if the student account is not paid in full or a deferment plan is not made.
5. If the student account is not paid when due, students will be responsible to pay all late fees, collection costs, and attorney fees. Delinquent accounts will be sent to a collection agency and placed on the student's credit report.
6. All deferment requests are subject to approval by Northpoint.
7. If a student defaults on payments, Northpoint may disclose that they have defaulted, along with other relevant information, to credit reporting agencies.

Any charges unpaid by the statement due date will result in a hold on the student account and prevent registration activity. Late fees in the amount of \$25 will be assessed each month on the

past due balance. Delinquent accounts will be sent to a collection agency and will be placed on the student's credit report. Students will be responsible to pay all late fees, cost of any collection agency (which may be based on a percentage at a maximum of 35% of the debt), and all costs and expenses, including reasonable attorney's fees we incur in such collection efforts. All payments that are returned by the bank are subject to a \$20 returned check fee. Returned payments made towards tuition or a past semester charge could result in class cancellation if not paid in a timely manner.

### *Forms of Payment*

#### *Electronic*

Students may pay using a credit/debit card via Populi Financial Dashboard with a 3% Convenience Fee.

#### *Check or Money Order*

Students may pay by check or money order made payable to Northpoint College at the Offices or by mail to:

Northpoint College  
2100 44<sup>th</sup> St. SW  
Wyoming, MI 49519

Please note your name or student ID on the memo line. All payments that are returned by the bank are subject to a \$20 returned check fee.

#### *MESP/529 Plan*

Northpoint accepts checks from MESP/529 plans. The parent/guardian who owns the fund would contact the institution that handles their plan and give them this information:

- The student's first and last name
- The dollar amount of the request
- The mailing address for Northpoint (listed above)

Please allow enough time between requesting the check from the MESP/529 plan and the payment due date to ensure payment is made on time.

### *Re-Enrollment*

All previous account balances must be paid in full before a student may re-enroll for the following semester. Please refer all questions to the Student Billing Office.

### *Refund Policies*

Students may add or drop a course before the fourth week of the semester without incurring a tuition fee for the course. There is a \$10 administration fee for every add/drop form completed.

A student who withdraws from Northpoint prior to the fourth week of the semester will receive a partial refund of tuition (there is no refund of required fees, miscellaneous fees, etc.), provided the student completes the withdrawal process. The refund schedule applies to all students at Northpoint, whether receiving federal student aid or not.

<b>Time of the Withdrawal</b>	<b>Refund Amount</b>
Before classes start	100%
During the first week	90%
During the second week	50%
During the third week	25%
During the fourth week and beyond	None

Refunds for students who are first time, first semester students will be calculated on a pro rata basis—based upon the actual number of weeks attended up to four weeks.

In the event a student is dismissed, a refund of tuition will follow standard refund policies applicable to any student withdrawal.

### **Federal Financial Aid**

Northpoint students may apply for federal aid by completing the Free Application for Federal Student Aid (FAFSA). When you are completing your FAFSA use the Northpoint College school code (to be determined). The priority deadline for Financial Aid is March 1 for fall semesters and November 1 for spring semesters. FAFSAs will be accepted after these dates, but available aid may be limited. For more information or to complete the FAFSA, visit [www.fafsa.gov](http://www.fafsa.gov).

Students receiving federal financial aid who withdraw completely from the College during the first 60% of the semester will owe a portion of their federal aid. A student “earns” Title IV Financial Aid in direct proportion to the length of time he/she remains enrolled. This means the percentage of time the student remained enrolled is the percentage of disbursable aid for that period that the student earned. This percentage is derived by calculating the number of days the student attended verses the number of days in the semester. The Financial Aid Office will assist students in determining this calculation. Unearned aid which has already been disbursed to the student will be returned to the government. Aid the student has earned and has not yet been disbursed will be a post withdrawal disbursement.

## Financial Assistance

### *Federal Assistance Programs*

**Pell Grant:** This is a federally funded grant based on financial need. A Free Application for Federal Student Aid (FAFSA) must be filed annually to determine eligibility. The FAFSA may be completed online at [www.fafsa.gov](http://www.fafsa.gov). The amount of the grant depends on the student's (a) family contribution, (b) enrollment status, and (c) length of time enrolled during the academic year.

**Supplemental Educational Opportunity Grant (SEOG):** This is a federally funded grant program in which priority is given to exceptionally needy students. It does not have to be repaid. Funds are limited, so early FAFSA filing is necessary.

**Federal Direct Loans:** This program allows students to borrow funds at low interest rates. The funds are provided by the federal government and consist of two types: subsidized (the government pays the interest for the student while the student is in school) and unsubsidized\* (the student pays interest while in school or allows it to accrue; that is, interest will be added to the principal amount and the student will ultimately pay interest on interest). All loans must be repaid. Loan amounts are determined by grade level. A Master Promissory Note (MPN) and Entrance Counseling are required before the loan(s) can be disbursed. Access <https://studentloans.gov> to complete.

**Federal Parent Loan for Undergraduate Student (PLUS):** This loan is issued by the U.S. government's Direct Loan Program to the parents of dependent undergraduate students who qualify. Repayment of principal and interest begins 60 days after the final disbursement. Parents can apply at <https://studentloans.gov>.

### *Donor Scholarships*

#### *NxtGenNow Scholarship*

The NxtGenNow Scholarship is offered for Northpoint students by Grand Rapids First church. This scholarship exists to financially empower eligible Northpoint College students to participate in a world-class ministry preparation experience that is both academic and practical. Eligible applicants will demonstrate financial need as well as academic and ministry promise. They will also express a desire to participate in a ministry internship through Grand Rapids First.

Each scholarship awarded is for a duration of one school year and can cover a significant amount of a student's tuition. Please visit the Northpoint website for details about the NxtGenNow Scholarship.

#### *The Dean's List Scholarship*

The Dean's List Scholarship has been made available by generous partners of Northpoint Bible College. In order to be eligible for this scholarship, the student must have completed at least 12

credits at Northpoint, be a full-time student, have a cumulative Northpoint grade point average of 3.5 or above, plan on pursuing full-time ministry, and demonstrate a financial need.

Interested students should go to the Northpoint website for more information and to apply for the scholarship.

#### *Parkside Scholarship*

Parkside Assembly of God, located in St. Louis, Michigan, offers a Northpoint College student or married couple a funded internship program with housing to give practical training to the next generation of pastors called to rural communities. The scholarship amount is \$4,400. See the Northpoint website for more details and contact [pastor@parksideassembly.com](mailto:pastor@parksideassembly.com) to apply.

#### *Victor Plymyer Scholarship*

Northpoint College is committed to supporting and promoting Christian missions by providing scholarships to qualified individuals pursuing higher education in fields related to cross-cultural missionary work. This scholarship aims to equip students for effective Christian missionary work by reducing the financial burden of their education. The scholarship award amount varies depending on the availability of funds. Details and application form are available on the Northpoint College website.

#### *General Council Scholarships*

The General Council of the Assemblies of God offers various scholarships from time to time. Go to <https://colleges.ag.org/Scholarships> for more information.

# ACADEMIC POLICIES

## Academic Programs Offered

### One-Year Certificate

Northpoint offers a One-Year Certificate in Bible and Theology.

### Associate of Arts (AA)

Northpoint offers an AA degree in Ministry Leadership.

### Bachelor of Arts (BA)

Northpoint offers a BA degree in Ministry Leadership. Students also have the opportunity to choose an additional minor in Biblical Languages, Psychology, or Worship.

Northpoint also offers a dual enrollment program with Kuyper College in which approved students may pursue a Bachelor of Arts in Ministry Leadership at Northpoint and a Business Leadership degree at Kuyper. Contact Heather Klein-Wassink for details:

[hkleinwassink@northpointcollege.edu](mailto:hkleinwassink@northpointcollege.edu).

## Graduation Requirements

The eligibility of students for graduation is determined based on the following academic qualifications and completion of the required steps in the graduation process.

### *The Baccalaureate Degree*

Students must complete at least 124 prescribed semester hours of academic credit in the student's course of study. A cumulative grade point average of 2.0 or higher is required to graduate from the Bachelor of Arts degree program.

### *The Associate of Arts Degree*

Completion of the 64 prescribed semester hours of academic credit with a cumulative grade point average of 2.0 or higher is required. Students matriculating into this program will graduate with the AA degree at the completion of the program regardless of whether the student transfers into the Baccalaureate program at a later time.

### *The One-Year Certificate*

Completion of 32 hours of the prescribed academic courses with a cumulative grade point average of at least 2.0 is required for graduation. Students matriculating into this program will graduate with the One-Year Certificate at the completion of the program regardless of whether the student transfers into the Baccalaureate program at a later time.

### *Transfer Credits*

To graduate from Northpoint College with any of the above programs the student must complete the last 30 hours of study in residence at Northpoint College.

### *Graduation Ceremony Participation*

Commencement and baccalaureate services are held during the month of May. Graduating seniors may walk in the processional line at Commencement provided they have completed 118 credits toward their degree (119 for those in the Biblical Languages Minor, 121 for those in the Psychology Minor, 120 for those in the Worship Minor) with no more than six credits outstanding and have received permission from the Academic Dean. The one to six outstanding credits must be completed within one year of the graduation date. The completion date must not exceed six years of total schooling for full-time students. Those who exceed the one-year limit will be subject to a degree review and may need to take additional courses. Seniors who have over six credits owing at the end of the spring semester will need to re-enroll for the next school year and will participate in the Commencement exercises in the spring of that year.

Students in the Associate of Arts or One-Year Certificate programs must complete all required credits prior to graduation.

The student must demonstrate doctrinal understanding of the beliefs held and taught by Northpoint College and the General Council of the Assemblies of God.

The student must complete the senior assessment examinations prior to the end of the spring semester and complete an application for graduation.

The student must demonstrate Christ-like character and should consistently exemplify integrity, honesty, and morality above reproach.

The Academic Excellence Committee and the Board of Trustees must approve the student as a candidate for a degree or certificate.

All financial and academic obligations must be met before any degree, certificate, or reference letter will be released by Northpoint College.

### *Academic Advisors*

Students are assigned an Academic Advisor upon acceptance into Northpoint. The Academic Dean, the Campus Pastor, and the Financial Aid Coordinator serve as Academic Advisors to students to assist in designing a course of study. The Registrar also assists in this capacity. It is recommended that students meet with one of these Advisors at the beginning of each semester to plan and confirm their schedules and courses of study.

## Academic Load

Fifteen to sixteen credit hours per semester is the typical academic load required for a full-time student to complete his/her degree on time. Any request to take more than eighteen credits must have special permission in writing from the Academic Dean.

## Credit Hours

Academic work is measured according to the semester credit hour. A semester credit hour represents 37.5 hours or more of academic engagement in instructor-designated learning activities for the average student. One credit hour is equivalent to one fifty-minute class session per week for the length of the semester (fifteen weeks) supplemented by two hours of preparation for each hour of instruction. A class may be worth one to four credit hours and will accordingly meet for that number of hours per week for the length of the semester.

## Transferring Credits into Northpoint

The student should request an official transcript from all colleges he/she attended. The official transcript from a CHEA accredited college or university should be submitted to the Office of the Registrar at the time of application. Only courses in which a grade of C or better was earned will be considered. Once the transcript is evaluated the student and the Financial Aid office will be notified as to the number of credits being transferred into Northpoint. Only credits that go toward a student's program will be transferred. Students must complete their last thirty (30) hours of credits through Northpoint in order to graduate with a degree. No transfer credits will be considered for courses taken at another institution once the student has matriculated into Northpoint. Exceptions to this will be made for students transferring credits from Northpoint Bible College, Haverhill, MA.

## *Life Experience*

Credit for life experience is evaluated on an individual basis. Students must demonstrate through substantial documentation that they have fulfilled the objectives and course description included in the course syllabus. A minimum of ten years of experience is required to be considered for life experience credit.

## *Military Education*

Credits earned by military personnel will be examined on an individual basis. The content of prior educational experience will be evaluated to determine how it correlates with the College's academic program and objectives and whether the training is equivalent to the course descriptions in the student's program.



### *Michigan School of Ministry (MISOM)*

Northpoint grants up to 22 transfer credits from MISOM. Only courses that have been completed prior to acceptance at Northpoint are considered. Credits are only granted for completed levels of MISOM. Up to six credits may be transferred for completion of the Certification level. Up to eight additional credits may be transferred for completion of the License level. Up to eight more credits may be transferred for completion of the Ordination level.

### Populi

At the time of registration, the student will receive login information for Populi, the Learning Management System used by Northpoint College. This site is available under the Student Life tab on the College's website. Students will use Populi for academic activities including communications with professors, accessing grades and attendance, taking exams, consulting syllabi, etc.

### Grading

All written and oral class work is evaluated according to the grading system described below. A passing grade in each subject is 60 percent.

### *Grade Points*

In order to graduate, a student must earn a sufficient number of grade points to equal twice the number of semester credit hours attempted. A student's grade point average (GPA) is computed by dividing the number of grade points earned by the number of semester hours attempted. A cumulative average of two grade points (2.0) per semester hour is necessary for graduation.

### *Change of Grade*

It is the student's responsibility to monitor all grades recorded on Populi in the event an error in calculating or reporting a grade has been made. Students should notify the professor of any errors. In the case of such an error in the final grade, the student should immediately present his/her case to the professor. If warranted, the professor will then initiate a change of grade in the Office of the Registrar. The deadline for a grade change request is four weeks after the close of a semester. The Academic Dean must approve all change of grades. Official final grades and attendance can be found through the College website under the student login link to Sonis.

## Grading Scale

Grade points are granted on the following basis:

A		93–100	4.0 Grade points per semester hour
A-	EXCELLENT	90–92	3.7 Grade points per semester hour
B+		87–89	3.3 Grade points per semester hour
B	GOOD	83–86	3.0 Grade points per semester hour
B-		80–82	2.7 Grade points per semester hour
C+		77–79	2.3 Grade points per semester hour
C	AVERAGE	73–76	2.0 Grade points per semester hour
C-		70–72	1.7 Grade points per semester hour
D+	POOR	67–69	1.3 Grade points per semester hour
D		63–66	1.0 Grade points per semester hour
D-		60–62	0.7 Grade points per semester hour
F	FAILURE	59 & Below	0.0 Grade points per semester hour
F*	REPEATED FAILED CLASS		Not computed into G.P.A.
P	PASS		Not computed into G.P.A.
W	WITHDRAW		Not computed into G.P.A.
WP	WITHDRAW PASS		Not computed into G.P.A.
WF	WITHDRAW FAIL		Not computed into G.P.A.
INC	INCOMPLETE**		Not computed into G.P.A.
AUD	AUDIT***		No Credit

\* All failed Core courses must be retaken and the student must receive a passing grade before he/she can graduate. Once the course has been retaken the original Failure will be marked as “F\*” and will remain on the transcript but will NOT affect the student’s G.P.A. It will, however be used in calculating Satisfactory Academic Progress.

\*\* An INCOMPLETE grade is given when a student, due to illness or an emergency situation beyond his/her control, is unable to complete his/her final project or final exam before the end of the semester. Work must be turned in within two weeks from the close of the semester; otherwise, the student will receive a failure “F” for the incomplete work. The final grade will be adjusted according to the average of the course work and the final “0” grade. Please see the section “LATE WORK” for policy and procedure.

\*\*\* Permission to AUDIT a course must be submitted in writing to the Dean of Academics.

## Student Classification

The following indicates the student classification for financial aid.

YEAR	CREDIT HOURS
First	0-29 credit hours
Second	30-59 credit hours

Third	60-89 credit hours
Fourth	90-128 credit hours

### *Transfer Students*

Transfer students are classified according to the number of credit hours transferred and applied to the chosen program at Northpoint. In order to receive a degree from Northpoint, students must have the prescribed credit hours for each program that corresponds to Northpoint's curriculum. All transfer credits are calculated in determining a student's Satisfactory Academic Progress (SAP) which determines financial aid eligibility.

### *Academic Probation*

Students must maintain a minimum average of "C" or 2.0 on the grade point scale each semester. When a student falls below the minimum for a semester, he/she is placed on academic probation for the following semester. The Office of the Academic Dean will notify the student of his/her academic status. It is the College's desire that the student endeavor to raise his/her grades to a satisfactory level. For this purpose, a graduated two-semester plan has been instituted.

In the first semester of academic probation status, the student will take on these parameters:

- Student will have at least one meeting with an academic advisor for assistance.
- Student will not be permitted to participate in travelling ministries such as the travelling worship team and Northpoint promotional teams.
- Student will be encouraged to consider reducing the course load.

In the second semester of academic probation status, the student will take on these parameters:

- Student will have at least one meeting with an academic advisor for assistance.
- Credits reduced to 12 hours maximum
- No ministry team participation (including Life Group Leadership, President's Cadre, Chapel Ministry Teams, etc.)
- No class absences allowed (absences will only be allowed for sickness, for which a sick note from a physician must be submitted to the Academic Dean's office)
- Counseling, if necessary
- Additional recommendations and/or requirements may be approved by the Academic Dean.

Each student's progress will be assessed at the end of each semester that student is on probation.

If a student is on academic probation for three consecutive semesters, the student will automatically be required to take a one-semester suspension from school.

## Academic Policies and Procedures

### *Add/Drop Courses*

Students should seek the advice of their Academic Advisor before requesting to drop or add courses. The College has designed each class schedule to allow students to graduate with a Baccalaureate degree in a four-year period, an Associate's degree in a two-year period, and a One-Year certificate in a one-year period. Deviating from the class schedule could add additional semesters to one's course of study. During the first three weeks of the semester, the student, with the advice of his/her Academic Advisor and the approval of the Academic Dean, may adjust his/her schedule by adding or dropping courses. Students may add or drop a class through Populi until the add/drop period ends. A \$10.00 fee will be charged to the student's account for every course added to or dropped from his/her schedule. After the add/drop period ends, students should see the registrar for assistance.

Students can check the status of their request on Populi – if a class has been dropped it will no longer appear on the schedule, if added it will appear on the schedule. A course dropped within the first three weeks of a semester will result in that course being permanently deleted from the student's schedule and transcript.

After the add/drop period the student must fill out a "Withdrawal from Class" form if he/she wants to withdraw from a class. The form is available in the Registrar's Office and requires the approval of the Academic Dean. The student is to attend the class until officially withdrawn.

Approved withdrawal from a course after the three-week period will have a grade of either WP (withdraw passing) or a WF (withdraw failing) dependent upon the student's overall grade at the time of withdrawal. Should no grades be recorded at the time of withdrawal, then a grade of W will be reflected. A withdrawal grade appears on the student's transcript; it does not affect the student's GPA; however, it does affect the completion rate for Satisfactory Academic Progress in determining financial aid.

Courses added after the first week of the semester will receive a prorated number of "cuts." (See "Class Attendance Policy" and "Prorated Absences for Added Courses").

## Attendance Policy

### *Class Attendance*

Students are expected to attend all class periods. The only excused absence granted is for school-sponsored activities where the student is requested to attend. An absence from class for any reason will be recorded as a class absence. (See Absence Due to School Business section). Absences are recorded for every credit hour missed. To accommodate sickness and emergencies, the student should reserve all absences for such. (See Maximum Allowed Absences/Penalties below).

### *Maximum Allowed Absences/Penalties*

To allow for those times when a student is sick, in an accident, or has an emergency, the school allows the student to take a cut without jeopardizing his/her grade, provided he/she does not over-cut (See the table below). For each specific course, the student is allowed a maximum number of absences, depending upon the credit hours of the course. The following chart shows the maximum allowed absence(s) and the penalty for excessive absences. When a student is absent for a class that meets for two or more consecutive hours, the student will receive an absence for each hour missed. NOTE: These built in “cuts” are to be used for sicknesses and emergencies – they are not “in addition” to cuts for personal reasons.

<b>Course Credits</b>	<b>Hours of Absence</b>	<b>Grade Reductions</b>
1-credit course	1	Allowed
	2	1 letter grade
	3	2 letter grades
	4	Automatic failure
2-credit course	4 (2 full classes)	Allowed
	5-6	1 letter grade
	7-8	2 letter grades
	9	Automatic failure
3-credit course	6 (2 full classes)	Allowed
	7-9	1 letter grade
	10-12	2 letter grades
	13	Automatic failure
4-credit course	8 (2 full classes)	Allowed
	9-12	1 letter grade
	13-16	2 letter grades
	17	Automatic failure

**Caution:** If tempted to “cut” a class session, the student should exercise wisdom, seriously considering the possibility of a later illness or family emergency. Class sessions missed later due to illness could put the total number of absences in excess of the maximum allowed, resulting in a grade penalty or failure of the course.

### *1. Absences Due to School Business*

When a student is absent because of school business (per the request of the College and approved by the Academic Dean), the student's attendance records will be adjusted accordingly.

### *2. School Breaks and Double Absences*

The College establishes a schedule of breaks (a break occurs when classes are temporarily suspended, such as at Christmas, spring break, or summer). Students leaving early for or returning late from any school break will incur a "double cut" for each class missed. If a student cuts a class scheduled on the day a school break begins or ends, the student will incur double cuts (that is two cuts for each credit hour) for the missed class.

### *3. Prorated Absences for Courses Added*

Classes added to a student's schedule in the second week of the semester will have one less cut per credit hour. Classes added in the third week will have two less cuts per credit hour.

### *4. Tardiness*

Students arriving late to class will be marked tardy, which is equivalent to 1/3 of an absence. Three tardy marks convert into one absence. A student is considered tardy when he/she arrives one to ten minutes after the starting time of class. Arrival to class later than ten minutes is an automatic absence for the class session. Leaving a class early will be counted as an absence. (Refer to the above section: Maximum Absences/Penalties.)

### *5. Personal Absences*

Whenever a student must leave campus due to a wedding, funeral, or other reason, which necessitates him/her missing class or chapel, he/she must submit a written notice of the reason for the absence to the Office of the Registrar. The student should remember that all cuts are calculated into the allowed cut schedule noted above and should use caution in taking allotted cuts to allow for unforeseeable events requiring an absence.

### *Chapel Attendance*

Northpoint College is more than an academic institution; it is a community of believers who are experiencing God together. Thus, we view the weekly chapel service as integral to the student's spiritual development and personal growth. Students benefit from corporate worship; the ministry of chapel speakers who are seasoned leaders; and the opportunity to serve in music ministry, prayer, preaching, and other capacities.

Full-time students are required to attend chapel, and part-time students are strongly urged to attend when possible. Students should arrive on time and register via Populi. Two absences are allowed per semester without penalization; after that a \$50.00 chapel fine will ensue per excessive absence. Any fines must be paid by or at the time of registration for the following semester or prior to graduation for seniors. In addition, excessive chapel cuts will potentially disqualify students for ministry opportunities such as serving on the worship team, participating

on the travelling ministry team, and leading small groups. The guidelines for excused absences are the same as for class attendance, and such absences should be reported to the office of the Academic Dean.

## Virtual Attendance

Virtual attendance may serve as an alternative form of attendance for classes at Northpoint College under special circumstances. However, students may not take more than 50% of their courses virtually. Virtual attendance includes visual and audio attendance of the class at the prescribed time via Zoom or other college-approved medium. Students attending virtually fully participate in the class and complete the same assignments, assessments, and objectives laid out for on-campus students. Other than the distinction of being present by virtue of an approved audio and video technology solution, students are treated in the same manner as an on-campus student. Additional technology fees may apply.

### *Eligibility*

All students desiring to attend the virtual classroom must receive official approval from the College.

1. Students who are called to active duty in the armed forces may attend virtually.
2. Students who have a medical emergency with a prolonged recovery may attend courses virtually.

Eligibility is limited to the above circumstances and does not extend to issues of convenience, seasonal sicknesses, weddings, moving to a new location, or other items addressed in the attendance policy for the traditional classroom. When special permission is granted, it is intended as a temporary measure and not a permanent solution. Virtual attendance fees may apply.

### *Available Virtual Programs*

Not all Northpoint courses may be taken virtually. Students needing this option are encouraged to check on the availability of courses with the Registrar.

### *What Constitutes Virtual Attendance*

#### *Audio and Visual Presence*

Students must be in full view of the camera in a well-lit area during class time. They should avoid setting up the camera where there is backlighting or similar problems that will interfere with a clear picture. The student must keep the professor's audio and visual on during class time.

### *Private Space*

Virtual attendance requires a private space free of distracting noises and interruptions. Because the same requirements exist for the virtual student as the traditional student, the student may not allow pets, infants, or other people into the classroom. Because the classroom setting provides opportunities for students to share their personal stories, Northpoint expects virtual students to protect the privacy of other students and stream the class from a private location.

### *Appropriate Learning Environment*

Virtual students should plan on giving full attention to the activities in the classroom, taking notes, and participating fully. In order to do this, students should secure a place to stream that has a desk and any other appropriate learning aids.

### *Classroom Etiquette*

The requirements for virtual and traditional students are the same in this regard. Please review the policies in this handbook. Students are expected to dress appropriately for the classroom and may not eat during class time.

### *Examinations*

Students attending class virtually are held to the same standard of integrity as traditional students. In order to demonstrate that a student's work area is free of electronic devices, notes, books, or other study aids, the professor may ask virtual students to canvas their work room with their computer camera prior to quizzes and examinations. In addition, virtual students are required to have a proctor present during examinations. The proctor must be preapproved by the professor and must verify on Populi that the student was under observation during the examination.

### *Recording Lectures*

In order to protect the privacy of other students, and because not all material presented in the classroom is intended for general distribution, recording classes is prohibited without express permission from the instructor and the Academic Dean.

### *Classroom Attire*

Students are to dress appropriately for the classroom and chapel. (See Dress Code in the *Student Handbook*). Students arriving to class improperly attired will be asked to leave the classroom to change. They will incur an absence for each hour missed.

### *Written Work*

All research papers are to use the Turabian 9<sup>th</sup> Edition formatting style. Copies are available in the Northpoint library or may be purchased online. Assignments turned in late will be subject to



the Late Paper Policy (see “Late Paper Policy” below). For an extension on special projects and major papers, please see “Extension Policy” below.

## Extension Policy

Extensions may be granted by the course professor for the following four reasons: 1) hospitalization for illness. A doctor’s note confirming such is required; 2) extended serious illness that prevents a student from attending class. This requires a doctor’s note; 3) funerals or family emergencies granted as an approved absence by the Academic Dean; 4) school-approved activities. Students are to give any doctor’s notes to the Registrar upon returning to school. A note of explanation must be provided to the Registrar for an absence incurred for any of the above reasons. The student is to turn in all approved extension work to the professor by the date the professor designates on Populi. Failure to turn in a paper or project by the extended due date will result in a grade of zero for the paper or project.

## Late Paper Policy

When a student does not qualify for an extension, he/she may still turn in a major paper or project up to five days late via Populi; however, a grade penalty will be applied. Professors may exercise their privilege to reject all late submissions for assignments which account for less than 10% of the final grade or which may be part of a series of assignments in which the lowest scores are automatically dropped. All major late papers and projects turned in after the start of the period on the due date will receive an automatic five-point deduction. For each twenty-four-hour period (including Saturdays, Sundays, and school breaks) that the paper/project is not turned in, another five points will be deducted. If the paper is not submitted within five twenty-four-hour periods after the due date and time, an automatic score of zero will be entered for the grade with no opportunity to make up the paper.

## Examinations

Electronic exams given in class require the use of Populi. The student is required to bring a laptop or other electronic device to the exam in order to take the exam or quiz. Should a student be sick on the day of an examination, he/she can make up the exam provided he/she follows the procedure noted below.

### *Make-up Exam Policy*

Make-up exams are granted to students who have an excused absence.

When there is an excused absence, all make-up exams must be made up within seven days of the date of the original exam (excluding weekends). For example, if the exam is given at the 8:00 a.m. class on Monday, it must be made up before 8:00 a.m. on Wednesday of the following week.

Opportunity to make up an exam may be granted by the course professor for the following four reasons: 1) hospitalization for illness. A doctor's note confirming such is required; 2) extended serious illness that prevents a student from attending class. This requires a doctor's note; 3) funerals or family emergencies granted as an approved absence by the Academic Dean; 4) school-approved activities. Students are to give any doctor's notes to the Registrar upon returning to school. A note of explanation must be provided to the Registrar for an absence incurred for any of the above reasons. The student is to take the make-up exam at the time the professor designates on Populi. Failure to take the exam by the extended due date will result in a grade of zero on the exam.

Students may make an appeal to a professor to take an exam outside of the scheduled time in the case of other extenuating circumstances.

### *Exams Taken by Students with Disabilities*

Students approved to take their exams outside of the classroom are to do so on the day the exam is scheduled in class. If this is not possible, at the professor's discretion, an extension of two days may be granted. It is the student's responsibility to schedule all exams with the instructor.

### Phone Usage

Phones are to be kept on "vibrate" mode per CLERY Act – "Send Now" emergency notification. In the classroom, phones are to be stored away. Students may use the Bible application on their phone as necessary.

Students may not use their phone, computer, or other electronic device during class time for any purpose other than taking lecture notes and performing required activities for that class.

Students found using their phone, computer, or other electronic device for non-class related activities may, at the professor's discretion, either be given one warning and then dismissed from class upon a second infraction or be immediately dismissed from class for the day and marked absent.

### Plagiarism

Copying or paraphrasing a source without citation is considered plagiarism. Any material, whether published or unpublished, quoted from another author, must be identified by use of quotation marks or block quotations. Documentation with specific citation of the source and paraphrased material must likewise be attributed to the original author, for both formal papers as well as other assignments. See also the 9<sup>th</sup> Edition of Turabian for a full explanation of plagiarism: 4.2.2–4; 7.9; 7.9.1–4; 7.10; 15.1; 15.2; and 15.2.1.

Any Student found guilty of plagiarism will receive a letter of reprimand (to be placed on the student's permanent record) and may be subject to, but not necessarily limited to, the following discipline:

- A. First offense (faculty discipline):
  - Reduction of grade
  - Failure of assignment
- B. Second offense (academic staff discipline):
  - Receiving an "F" for the course
  - Removal from any extracurricular activities
  - Dismissal for one semester or more

## Cheating

The student is expected to avoid the use of any electronic device other than the one used to take an assessment. The use of paper notes and texts is also prohibited. Failure to adhere to these guidelines will result in a zero on the assessment, without the option to retake.

The use of automatic intelligence (AI) in writing papers, composing speeches, taking assessments, or similar is strictly forbidden. The conventional use of electronic grammar and spell checks is permitted. Northpoint has technology systems for detecting the implementation of automatic intelligence.

Cheating is a breach of integrity and will be dealt with in the same manner as plagiarism (see above). Cheating consists of gaining or helping another person gain an unfair advantage on an assignment or an assessment.

Sharing of information with students from other sections prior to their taking an assessment is cheating. Inaccurately reporting reading and homework assignments is also cheating.

## Procedure for Withdrawing from College

An official "Withdrawal Form" can be obtained from the Registrar's Office. The form must be completed and submitted to the Office of the Academic Dean. The student is required to meet with the Academic Dean prior to withdrawal for an exit interview; this will usually occur within a day or two of the date the form was submitted. However, the date the student reports as the withdrawal date on the official withdrawal form will be the date used for tuition refund purposes (see Refund Policy below). Failure to officially withdraw from school will result in an "F" for the term. A student is not to assume that by not attending classes that he/she has withdrawn. Unless an official withdrawal form is completed, the student will continue to be enrolled in the class and will receive an "F" for the course.

A student who must withdraw from school after the fourth week of the semester will receive a grade of “WF” (Withdrawn Failing) or “WP” (Withdrawn Passing) on his/her official record (dependent on the student’s grades up to that point).

## Refund Policy

For information on refunds, see under Student Accounts in the Financial Information section above.

## Satisfactory Academic Progress Policy (SAP)

The Higher Education Amendment of 1976 mandates institutions of higher education to establish standards of “satisfactory academic progress” for all students receiving financial aid. Northpoint College will make the following standards applicable to all federal funds awarded to students.

### *Student Federal Aid Affected*

Federal Pell Grant

Federal Supplemental Educational Opportunity Grant (SEOG)

Federal Work-Study (FWS)

Federal Direct Subsidized and Unsubsidized Loans

Federal Direct Parent Loan for Undergraduate Student (PLUS)

Note: The Satisfactory Academic Progress (SAP) standard affects state grant programs.

### *Requirements for Satisfactory Academic Progress (SAP)*

Northpoint College’s SAP policy, according to 34 CFR 668.34, includes both a *qualitative* measure (such as the use of a cumulative grade point average) and *quantitative* measure (such as a maximum time frame for completion which cannot exceed 150% of the published length of the program). Therefore, for a student to be maintaining satisfactory academic progress, he/she must, in general, have a C average or its equivalent 2.0 upon completion of 60 or more credits in the Bachelor of Arts program, completion of 30 or more credits in the Associate in Arts program, or upon completion of 30 credits in the One-Year Certificate program.

The student must complete 67% of cumulative credits attempted (including repeated and transfer credits). For example, a student who attempts 30 credits but actually completes 19 would only have completed 63% of all credits attempted. This is not satisfactory academic progress.

The student may attempt, including transfer credits, a maximum of 192 credits before financial aid eligibility will be terminated.

The following *qualitative* chart applies to all full and part-time students in the Bachelor of Arts program:

Credits Completed	Cumulative GPA
1-29.5	1.60
30-59.5	1.80
60 and thereafter	2.00

The following *qualitative* chart applies to all full and part-time students in the Associate of Arts program:

Credits Completed	Cumulative GPA
1-15.5	1.60
16-30.5	1.80
31 and thereafter	2.00

The following *qualitative* chart applies to all full and part-time students in the One-Year Certificate program:

Credits Completed	Cumulative GPA
0-16	1.80
17-33	2.00

The following *quantitative* chart shows the minimum completed credit hours to maintain 67% satisfactory academic progress:

*Full Time Bachelor of Arts Students, 6 Years = 150%*

Years Completed	1	2	3	4	5	6
Credits Accrued	20	40	64	86	108	128

If attending on a  $\frac{3}{4}$  time,  $\frac{1}{2}$  time or less than  $\frac{1}{2}$  time basis, hours and semesters will be prorated accordingly. For  $\frac{3}{4}$  time, a student must complete his/her program in 9 years; for  $\frac{1}{2}$  time, in 12 years and less than  $\frac{1}{2}$  time in 18 years to meet the 150% completion period.

*Full Time Associate of Arts Students, 3 Years = 150%*

Years Completed	1	2	3
Credits Accrued	20	40	60

If attending on a  $\frac{3}{4}$  time,  $\frac{1}{2}$  time or less than  $\frac{1}{2}$  time basis, hours and semesters will be prorated accordingly. For  $\frac{3}{4}$  time, a student must complete his/her program in 5 years; for  $\frac{1}{2}$  time, in 8 years and less than  $\frac{1}{2}$  time in 15 years to meet the 150% completion period.

Note: While the above requirements are minimums, it should be clearly understood that after a student's first semester, fifteen credit hours is a normal academic load for a full-time student recommended for a student to complete his/her degree on time.

The satisfactory academic progress of freshmen and/or transfer students enrolled in the Bachelor of Arts or Associate of Arts program will be reviewed by the Registrar at the end of the student's first year.

The satisfactory academic progress of students enrolled in the One-Year Certificate program will be reviewed at the end of the students' first semester.

Students who are not making SAP will receive a warning letter from the Registrar. The following semester, though on warning, the student will retain his/her federal aid.

If a student fails to achieve SAP at the conclusion of the warning period, he/she will be issued a notification letter from the Financial Aid Director placing him/her on financial aid suspension. The student has the opportunity to appeal for reinstatement of aid if there were mitigating circumstances.

Mitigating circumstances are:

- Family emergency (death or other extenuating circumstances)
- Extended illness (physical or mental), injury or hospitalization
- Documented learning disability

### *Appeal Process*

If extenuating circumstances have affected the student's progress, an appeal may be submitted. To file an appeal, the student must contact the Financial Aid Office to obtain the "Appeal for Reinstatement of Financial Aid Eligibility" form. The student must submit, along with this form, any requested documentation necessary to support his/her claim of mitigating circumstances. Additionally, the student must explain why he/she failed to make SAP and what has changed that will allow him/her to make SAP at the next evaluation.

Note: The deadline to file an appeal is no later than 30 days before the start of the semester.

### *Probation Status*

If a student's appeal is approved, the student will receive a letter from the Financial Aid Director notifying him/her of the SAP Committee's decision. The student will be placed on "probation" and will retain federal aid eligibility. If, following the semester of "probation," the student fails to make SAP, as outlined in the charts; he/she will lose federal aid eligibility.

### *Factors Affecting Financial Aid Status*

*Academic Amnesty:* Northpoint College does not practice academic amnesty. A student may not regain eligibility by withdrawing for a semester or more.

*Audited Courses:* Audited courses are ineligible for federal aid since they do not earn credits.

*Incomplete Courses:* Incomplete courses will not count toward satisfactory academic progress until a grade is submitted to the Registrar. Incomplete courses will receive a grade of “F” if the course is not completed by the institution’s deadline.

*Remedial Courses:* Six hours of remedial courses are allowed for determining full-time status and hours completed and will be eligible for federal aid. These hours will not be included in the quantitative assessment.

*Repeated Courses:* Students who repeat previously *failed* courses to earn a passing grade may receive aid for repeating a failed course until it is passed. Students who repeat a previously *passed* course can do so only *once* and receive financial aid. Repeated coursework will count toward the enrollment status (full or part-time). For a four-year degree program, a maximum of 25 credits or 10 repeated courses will be allowed in determining the number of credits completed in the overall program.

*Returning Students:* Students who were on warning or probation prior to withdrawal during a semester will return at the same status. Students who withdrew at the end of a semester will have their status recalculated based on credits earned in the last semester of attendance.

*Summer Courses:* In determining SAP, credits earned during the summer will be evaluated with the previous semester’s progress report.

*Transfer Courses:* Credits transferred in are counted as credits earned in the quantitative measurement. Credits earned are not factored into the grade point average (GPA). Only credits that apply to the student’s program are transferred. Transfer students enter at a satisfactory academic progress level.

*Withdrawals/Dismissals:* Whenever a student withdraws (officially or unofficially) or is dismissed, the courses neither earn credit nor affect the grade point average; however, they will affect the quantitative completion rate (credits attempted but not earned). Students may retake any courses from which they have withdrawn; the credits will count in the enrollment status (full or part-time) determination and will be eligible for federal aid.

### *Student Educational Rights and Privacy of Records*

The Family Educational Rights and Privacy Act of 1974<sup>1</sup> deals with the protection of the right of privacy of students and governs access to and release of student records. In brief, the statute provides that educational institutions must provide students access to official records directly related to the student requesting access, and an opportunity to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate. Educational institutions must obtain written consent of students before releasing personally identifiable data about students from records to other than a specified list of exceptions (see “Access to Records” noted below). Students must be notified of their rights as enumerated by this document, and that the Department of Health, Education, and Welfare will investigate complaints of alleged violations of this act.

### *Access to Records*

Section 433 (d) states: “. . . whenever a student has attained eighteen years of age, or is attending an institution of post-secondary education, the permission or consent required of and the rights accorded to the parents of the student shall thereafter only be required of and accorded to the student.”

“An institution is permitted by section 438 of the Act and this part to disclose information pertaining to an eligible student to the parents of the eligible student with the prior written consent of the eligible student or with the prior written consent of the eligible student if that student is a dependent as defined under section 152 on the Internal Revenue Code of 1954.”

In the absence of an official request, information contained in a student’s records remains confidential between the student and Northpoint College and will not be released to third parties without the consent of the student, with the following exceptions: information for school directory (this includes name, address, telephone number, major fields of study, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance and degrees and awards received), information needed by school officials within the College, information requested by officials of other schools to which the student is seeking admission, information requested by Federal or State educational authorities, information needed in connection with the receipt of financial aid, information released pursuant to state law or subpoena, information requested by accrediting organizations, and information requested by parents of dependent students.

Any information released to a third party shall contain a statement informing the party of the requirement that the information provided may not be released without the written consent of the student.

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<sup>1</sup> This Act is Section 438 of the General Education Provisions Act of 1974 (Title IV, Public Law 90-247; added by Section 513, Public Law 93-380) See Also Part 99, Title 45 C.F.R.



### *Maintenance of Records*

Northpoint maintains digital records of grades and transcripts perpetually. Students may obtain official transcripts from the institution upon request.

### *Challenge Hearings*

To ensure that records are not inaccurate, misleading, or otherwise in violation of a student's rights of privacy, the student may challenge the alleged inappropriate data at a hearing requested through the Office of the Academic Dean. An impartial hearing officer will be appointed thus affording the student full opportunity to present evidence in support of the challenge.

The hearing officer shall render a decision within a reasonable time after the hearing.

### *Records Inspection*

Requests for record inspection should be directed to the Academic Dean. The student has the right to a copy of the record so inspected, with the cost of the reproduction assessed to the student. The student may challenge an inaccurate record and request a hearing concerning any alleged inaccuracy contained therein. Any challenge must be established by a preponderance of evidence that the record is inaccurate. If desired, the student may submit a written explanation of a record's content, which then becomes part of the record. The College will comply with a request to inspect and review educational records within a reasonable period of time; not exceeding forty-five days after the request has been made.

## ACADEMIC PROGRAMS

### Curriculum Philosophy

Northpoint College offers the Bachelor of Arts Degree in Ministry Leadership. This degree has been designed to train effective leaders for today's complex world. The ability to engage Scripture meaningfully lies at the core of ministry training. Other skills help students apply and communicate Scripture in a manner which addresses contemporary needs. Students may also incorporate a Minor in Biblical Languages, Psychology, or Worship into the Ministry Leadership degree.

The curriculum design of Northpoint College contains three major components: Bible and Theology, Ministry Leadership, and General Education.

The purpose of the Bible and Theology division is to challenge the student to approach life and learning from a biblical perspective, and to stimulate an appreciative love for God and obedience to his revealed will. The focus of this integral division provides the essential data to enable each student to form a Christian worldview, to develop an effective Christian life, acquire a sound philosophy, and to increase his/her understanding of how to interpret and skillfully utilize the sacred Scriptures. Emphasis is placed on understanding the broad themes and structure of complex truths.

The purpose of the Ministry Leadership focus is to enable the student to formulate a biblical and practical philosophy of ministry that will be implemented in various areas of Christian service. The program fosters both spiritual formation and the development of the practical skills necessary for the student to fulfill his or her call with integrity and excellence.

The purpose of the General Education segment is to provide an introduction to a broad range of disciplines and to aid the student in developing critical thinking skills, as well as communication skills that will better enable him/her to share the gospel of Christ. The General Education curriculum examines various subjects of study in light of biblical truth in order to prepare the student to effectively and intelligently participate in the Mission of God. The curriculum is designed to help each student gain an understanding of selected knowledge in the areas of science and the humanities, and to relate this understanding to a Christian worldview.

### Curriculum Changes

The curriculum at Northpoint College is continually studied and revised in order to meet current needs and to make improvements to its programs. This Catalog reflects the most current features of every program, but changes in requirements, course offerings, and class schedules may occur subsequent to the printing of this Catalog and all offerings will then be subject to these changes. Therefore, this Academic Catalog is not to be considered a contract between

Northpoint College and its students, and Northpoint retains the right to alter programs and course offerings for the sake of improvement. In such cases, the faculty offers students reasonable substitutions or other accommodations if courses required under a given degree program are significantly altered or removed from the curriculum. Candidates enrolling in a degree program enter under the catalog requirements in effect at the time they enter the program. The College permits students to complete their degrees under the original catalog requirements as long as they maintain continuous enrollment and finish the degree within a reasonable timeframe. For details, see “Satisfactory Academic Progress Policy” in the Catalog.

## Curriculum Codes

BI	= Bible	MU	= Music
CE	= Christian Education	NT	= New Testament
CM	= Communication	OT	= Old Testament
EN	= English	PH	= Philosophy
FI	= Finances	PM	= Pastoral Ministries
HI	= History	PS	= Psychology
LA	= Language	SC	= Science
MI	= Missions	SS	= Social Science
ML	= Ministry Leadership	TH	= Theology

## Numbering and Progression of Courses

The letters which precede each subject indicate the discipline in which the subject is found. The first digit indicates the year in the curriculum sequence. The second digit indicates the number of credits applied to the course. For example, NT2321 Synoptic Gospels, would be a New Testament course at the 200 or sophomore level, and it would be a three-credit course.

Undergraduate courses range from 100 (freshman) to 400 (senior) level courses. They generally follow a sequence, and many courses have specific courses that are required to be taken as prerequisites. Freshman courses tend to be introductory in nature, as reflected in the title of MI1212: Introduction to Global Missions. Sophomore courses often introduce students to foundational courses in a specific discipline. For example, PS2374 Developmental Psychology is one of the first courses offered in the Psychology Minor, and it introduces the student to the life stages of humans. The pace of the courses begins to increase at this stage, greater analytical skills are employed, and a higher level of reading is required to handle more technical textbooks.

Third and fourth-year courses are more in-depth and assume that the student has already acquired a basic knowledge of the field. Students are expected to employ advanced research skills in the library and to use a variety of academic tools. Fourth-year courses often involve a capstone project that requires students to draw from various courses and to synthesize their knowledge. For example, TH4385 Biblical Theology requires a final paper in which students

draw on their knowledge of all their Old Testament, New Testament, theology, and hermeneutics courses to develop a biblical theology of a particular thread or theme in Scripture. Throughout the program, assessments require greater levels of writing skills, processing and analyzing information, interacting with advanced ideas, and creative thinking.

## Baccalaureate Degree

The Baccalaureate Degree fulfills the undergraduate requirement for like-education at the seminary level.

## Bachelor of Arts in Ministry Leadership

The Bachelor of Arts degree in Ministry Leadership consists of 124 semester credit hours; 49 in Bible and theology, 37 in ministry leadership, and 38 in general education.

### *Learning Outcomes (LO)*

In the Bachelor of Arts in Ministry Leadership program the student will:

1. Demonstrate knowledge of the content, theological themes, and metanarrative of the Old and New Testament Scriptures.
2. Use sound hermeneutical principles to exegete the biblical text, apply it to daily life, and effectively communicate its message to contemporary people.
3. Articulate important biblical doctrines including God's self-revelation, the Mission of God, and Pentecostal Distinctives.
4. Understand the administrative duties associated with leading a church and various ministries and apply leadership principles in the field.
5. Learn the principles for effectively ministering to various age groups, developing leadership teams, evangelizing, and giving sound counsel.
6. Articulate and interact with a broad range of knowledge in the natural and social sciences, humanities, and the arts in a way that recognizes God's active self-revelation in all domains of human learning and as forming an important part of developing a well-rounded Christian life.

### *Outcomes Assessment*

Students in the Bachelor of Arts program are required to take a Bible, Theology, and Ministry Leadership Exit Examination during their senior year. Students are also required to submit an Exit Writing Sample prior to graduation and participate in an Exit Interview.

Other learning assessments include a Biblical Theology Final Paper and Class Presentation (Learning Outcome 1), a Final Exegetical Project in Hermeneutics 2 (LO 2), a Final Preaching Project in Homiletics 2 (LO 2), a Systematic Theology 2 Holy Spirit Exam (LO 3), a Systematic Theology 2 Final Essay (LO 3), a Pentecostal Leadership Praxis Report (LO 3), a Church Administration Leadership Project (LO 4), a Church Budgeting Creation and Analysis Project (LO

4), Internship Evaluations (LO 4), a Children’s Ministry Curriculum Development Project (LO 5), a Leadership Teams project (LO 5), an Evangelism and Discipleship Project (LO 5), a Solutions Focused Counseling Project (LO 5), and a Philosophy of God’s Self Disclosure Project (LO 6).

*Required Courses for BA in Ministry Leadership*

<b>BIBLE AND THEOLOGY (49 credits)</b>	<b>MINISTRY LEADERSHIP (37 credits)</b>
BI2350 Hermeneutics I BI3250 Hermeneutics II NT1331 New Testament History & Literature NT2321 Synoptic Gospels NT2330 Acts NT3244 Pastoral Epistles NT3300 Elective: Pauline Studies OT1321 Pentateuch OT1331 Old Testament History & Literature OT3331 Old Testament Historical Books TH1280 Introduction to Theology and Worldviews TH1382 Systematic Theology I TH2384 Systematic Theology II TH3281 Apologetics TH4385 Biblical Theology TH4310 World Religions NT/OT/TH 400 Level Electives (5 Credits)	MI1212 Introduction to Global Missions ML1210 Northpoint Seminar: Spiritual Formation ML1233 AG History & Polity ML2210 Evangelism & Discipleship ML2291G Soph. Ministry Internship ML2351 Homiletics I ML2368 Pentecostal Leadership ML3231 Leading through Conflict & Change ML4211 Philosophy and Praxis of Children’s Ministry ML4252 Homiletics II ML4322 Strategies for Youth Ministry ML4391 Sr. Ministry Internship PM2215 Pastoral Ministry I PM3225 Pastoral Ministry II PM4235 Pastoral Ministry III PS4373 Solutions Focused Counseling
<b>GENERAL EDUCATION (38 Credits)</b>	
CM1211 Public Speaking EN1101 College Study Skills EN1341 Composition I EN1342 Composition II EN3343 World Literature FI2222 Personal & Ministry Finance HI2332 Church History I: To the Reformation HI3333 Church History II: Reformation to Present MU3251 Music in Ministry PH2355 Introduction to Philosophy PH4282 Ethics and Leadership PS1371 Personal & Social Adjustment PS4231 Crisis and Trauma Counseling	

SC3332 Introduction to Cognitive Neuroscience SS3332 Marriage, Family, & Sexuality	
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*Typical Sequence for BA in Ministry Leadership*

**Year 1**

<b>Fall Semester (16 credits)</b>	<b>Spring Semester (16 credits)</b>
EN1101 College Study Skills EN1341 Composition I MI1212 Introduction to Global Missions ML1205 Northpoint Seminar: Spiritual Formation OT1331 Old Testament History & Literature PS1371 Personal & Social Adjustment TH1280 Introduction to Theology and Worldviews	CM1211 Public Speaking EN1342 Composition II ML1233 AG History & Polity NT1331 New Testament History & Literature OT1321 Pentateuch TH1382 Systematic Theology I

**Year 2**

<b>Fall Semester (16 credits)</b>	<b>Spring Semester (16 credits)</b>
BI2350 Hermeneutics I ML2210 Evangelism & Discipleship ML2291 Sophomore Ministry Internship ML2368 Pentecostal Leadership NT2321 Synoptic Gospels TH2384 Systematic Theology II	FI2222 Personal & Ministry Finance HI2332 Church History I: To the Reformation ML2351 Homiletics I NT2330 Acts PH2355 Introduction to Philosophy PM2215 Pastoral Ministry I

**Year 3**

<b>Fall Semester (15 credits)</b>	<b>Spring Semester (15 credits)</b>
EN3343 World Literature HI3333 Church History II: Reformation to Present ML3231 Leading through Conflict & Change NT3244 Pastoral Epistles TH3281 Apologetics SS3332 Marriage, Family, & Sexuality	BI3250 Hermeneutics II MU3251 Music in Ministry NT3300 Elective: Pauline Studies OT3331 Old Testament Historical Books PM3225 Pastoral Ministry II SC3310 Human Biology

**Year 4**

<b>Fall Semester (15 credits)</b>	<b>Spring Semester (15 credits)</b>
ML4211 Philosophy and Praxis of Children's Ministry	ML4252 Homiletics II ML4322 Strategies for Youth Ministry

ML4235 Pastoral Ministry III ML4391 Sr. Ministry Internship NT/OT/TH 400 Level Elective (2 Credits) PS4373 Solutions Focused Counseling TH4385 Biblical Theology	NT/OT/TH 400 Level Elective (3 Credits) PH4282 Ethics & Leadership PS4231 Crisis & Trauma Counseling TH4310 World Religions
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## Bachelor of Arts in Ministry Leadership with a Biblical Languages Minor

The Bachelor of Arts degree in Ministry Leadership with a minor in Biblical Languages consists of 125 semester credit hours; 44 in Bible and theology, 32 in ministry leadership, 30 in general education, and 19 in biblical languages.

### *Learning Outcomes (LO)*

In the Ministry Leadership with a Biblical Languages Minor program the student will:

1. Demonstrate knowledge of the content, theological themes, and metanarrative of the Old and New Testament Scriptures.
2. Use sound hermeneutical principles to exegete the biblical text, apply it to daily life, and effectively communicate its message to contemporary people.
3. Articulate important biblical doctrines including God's self-revelation, the Mission of God, and Pentecostal Distinctives.
4. Understand the administrative duties associated with leading a church and various ministries and apply leadership principles in the field.
5. Learn the principles for effectively ministering to various age groups, developing leadership teams, evangelizing, and giving sound counsel.
6. Articulate and interact with a broad range of knowledge in the natural and social sciences, humanities, and the arts in a way that recognizes God's active self-revelation in all domains of human learning and as forming an important part of developing a well-rounded Christian life.
7. Acquire a basic knowledge of biblical Greek and biblical Hebrew in order to enable students to use original language study tools, develop reading skills, and prepare for advanced studies in the biblical languages.
8. Develop an intermediate level of Greek reading and knowledge of Greek syntax.

### *Outcomes Assessment*

Students in the Bachelor of Arts with a minor in Biblical Languages program are required to take a Bible, Theology, and Ministry Leadership Exit Examination during their senior year. Students are also required to submit an Exit Writing Sample prior to graduation and participate in an Exit Interview.

Other learning assessments include a Biblical Theology Final Paper and Class Presentation (Learning Outcome 1), a Final Exegetical Project in Hermeneutics 2 (LO 2), a Final Preaching Project in Homiletics 2 (LO 2), a Systematic Theology 2 Holy Spirit Exam (LO 3), a Systematic

Theology 2 Final Essay (LO 3), a Pentecostal Leadership Praxis Report (LO 3), a Church Administration Leadership Project (LO 4), a Church Budgeting Creation and Analysis Project (LO 4), Internship Evaluations (LO 4), a Children’s Ministry Curriculum Development Project (LO 5), a Leadership Teams project (LO 5), an Evangelism and Discipleship Project (LO 5), a Solutions Focused Counseling Project (LO 5), a Philosophy of God’s Self Disclosure Project (LO 6), and a Greek Exegesis Research Paper (LO 7-8).

*Required Courses for BA in Ministry Leadership with Biblical Languages Minor*

<b>BIBLE AND THEOLOGY (44 credits)</b>	<b>MINISTRY LEADERSHIP (32 credits)</b>
BI 2350 Hermeneutics I BI 3250 Hermeneutics II NT 1331 New Testament History & Literature NT 2321 Synoptic Gospels NT 2330 Acts NT 3244 Pastoral Epistles NT 3341 Romans & Galatians OT 1321 Pentateuch OT 1331 Old Testament History & Literature OT 3331 Old Testament Historical Books TH 1280 Introduction to Theology and Worldviews TH 1382 Systematic Theology I TH 2384 Systematic Theology II TH 3281 Apologetics TH 3385 Biblical Theology TH 4310 World Religions	MI 1212 Introduction to Global Missions ML 1210 Northpoint Seminar: Spiritual Formation ML 1233 AG History & Polity ML 2210 Evangelism & Discipleship ML 2291 Soph. Ministry Internship ML 2351 Homiletics I ML 2368 Pentecostal Leadership ML 3231 Leading through Conflict & Change ML 4252 Homiletics II PM 2215 Pastoral Ministry I PM 3225 Pastoral Ministry II PM 4235 Pastoral Ministry III ML 4391 Sr. Ministry Internship PS 4373 Solutions Focused Counseling
<b>GENERAL EDUCATION (30 Credits)</b>	<b>BIBLICAL LANGUAGES (19 Credits)</b>
CM 1211 Public Speaking EN 1101 College Study Skills EN 1341 Composition I EN 1342 Composition II FI 2222 Personal & Ministry Finance HI 2332 Church History I: To the Reformation HI 3333 Church History II: Reformation to Present MU 3251 Music in Ministry PH 2355 Introduction to Philosophy PH 4282 Ethics and Leadership PS 1371 Personal & Social Adjustment SS 3332 Marriage, Family, & Sexuality	NT 3461 Greek 1-A NT 3462 Greek 1-B NT 4393 Greek Syntax and Reading OT 4410 Hebrew 1-A OT 4420 Hebrew 1-B



*Typical Sequence for BA in Ministry Leadership with Biblical Languages Minor*

**Year 1**

<b>Fall Semester (16 credits)</b>	<b>Spring Semester (16 credits)</b>
EN1101 College Study Skills EN1341 Composition I MI1212 Introduction to Global Missions ML1205 Northpoint Seminar: Spiritual Formation OT1331 Old Testament History & Literature PS1371 Personal & Social Adjustment TH1280 Introduction to Theology and Worldviews	CM1211 Public Speaking EN1342 Composition II ML1233 AG History & Polity NT1331 New Testament History & Literature OT1321 Pentateuch TH1382 Systematic Theology I

**Year 2**

<b>Fall Semester (16 credits)</b>	<b>Spring Semester (16 credits)</b>
BI2350 Hermeneutics I ML2210 Evangelism & Discipleship ML2291 Sophomore Ministry Internship ML2368 Pentecostal Leadership NT2321 Synoptic Gospels TH2384 Systematic Theology II	FI2222 Personal & Ministry Finance HI2332 Church History I: To the Reformation ML2351 Homiletics I NT2330 Acts PH2355 Introduction to Philosophy PM2215 Pastoral Ministry I

**Year 3**

<b>Fall Semester (16 credits)</b>	<b>Spring Semester (16 credits)</b>
HI 3333 Church History II: Reformation to Present ML 3231 Leading through Conflict & Change NT 3244 Pastoral Epistles NT 3461 Greek I-A TH 3281 Apologetics SS 3332 Marriage, Family, & Sexuality	BI 3250 Hermeneutics II MU 3251 Music in Ministry NT 3341 Romans & Galatians (Special Pauline studies) NT 3462 Greek I-B OT 3331 Old Testament Historical Books PM 3215 Pastoral Ministry II

**Year 4**

<b>Fall Semester (15 credits)</b>	<b>Spring Semester (14 credits)</b>
ML 4235 Pastoral Ministry III ML 4391 Sr. Ministry Internship PS 4373 Solutions Focused Counseling OT 4410 Hebrew I-A TH 4385 Biblical Theology	ML 4252 Homiletics II NT 4393 Greek Syntax and Reading OT 4420 Hebrew 1-B PH 4282 Ethics & Leadership TH 4310 World Religions

## Bachelor of Arts in Ministry Leadership with Psychology Minor

The Bachelor of Arts degree in Ministry Leadership with a minor in Psychology consists of 127 semester credit hours; 42 in Bible and theology, 27 in ministry leadership, 33 in general education, and 25 in psychology.

### *Learning Outcomes (LO)*

In the Ministry Leadership with a Psychology Minor program the student will:

1. Demonstrate knowledge of the content, theological themes, and metanarrative of the Old and New Testament Scriptures.
2. Use sound hermeneutical principles to exegete the biblical text, apply it to daily life, and effectively communicate its message to contemporary people.
3. Articulate important biblical doctrines including God's self-revelation, the Mission of God, and Pentecostal Distinctives.
4. Understand the administrative duties associated with leading a church and various ministries and apply leadership principles in the field.
5. Learn the principles for effectively ministering to various age groups, developing leadership teams, evangelizing, and giving sound counsel.
6. Articulate and interact with a broad range of knowledge in the natural and social sciences, humanities, and the arts in a way that recognizes God's active self-revelation in all domains of human learning and as forming an important part of developing a well-rounded Christian life.
7. Integrate theology and psychology in a manner that is consistent with a biblical worldview.
8. Understand the unique psychological experiences of persons in different stages of life, with cultural and ethnic differences, and differences in family history and socioeconomics.
9. Become conversant in issues related to cognitive functions, psychological disorders, and human sexuality.

### *Outcomes Assessment*

Students in the Bachelor of Arts with a Psychology Minor program are required to take a Bible, Theology, and Ministry Leadership Exit Examination during their senior year. Students are also required to submit an Exit Writing Sample prior to graduation and participate in an Exit Interview.

Other learning assessments include a Biblical Theology Final Paper and Class Presentation (Learning Outcome 1), a Final Exegetical Project in Hermeneutics 2 (LO 2), a Final Preaching Project in Homiletics 2 (LO 2), a Systematic Theology 2 Holy Spirit Exam (LO 3), a Systematic Theology 2 Final Essay (LO 3), a Pentecostal Leadership Praxis Report (LO 3), a Church Administration Leadership Project (LO 4), a Church Budgeting Creation and Analysis Project (LO

4), Internship Evaluations (LO 4), a Leadership Teams Project (LO 5), an Evangelism and Discipleship Project (LO 5), a Solutions Focused Counseling Project (LO 5), a Philosophy of God’s Self-Disclosure Project (LO 6), a Psychology and Christian Mission Final Project (LO 7), a Developmental Psychology Contemporary Teens Research Paper (LO 8), a Social and Multicultural Personal Cultural Analysis Paper (LO 8), and a Psychology Exit Exam (LO 9).

*Required Courses for BA in Ministry Leadership with Psychology Minor*

<p style="text-align: center;"><b>BIBLE AND THEOLOGY (42 Credits)</b></p> <p>BI2350 Hermeneutics I  BI3250 Hermeneutics II  NT1331 New Testament History &amp; Literature  NT2321 Synoptic Gospels  NT2330 Acts  NT3244 Pastoral Epistles  NT3300 Elective: Pauline Studies  OT1321 Pentateuch  OT1331 Old Testament History &amp; Literature  OT3331 Old Testament Historical Books  TH1280 Introduction to Theology and Worldviews  TH1382 Systematic Theology I  TH2384 Systematic Theology II  TH4385 Biblical Theology  TH4310 World Religions</p> <p style="text-align: center;"><b>GENERAL EDUCATION (33 Credits)</b></p> <p>CM1211 Public Speaking  EN1101 College Study Skills  EN1341 Composition I  EN1342 Composition II  EN3343 World Literature  FI2222 Personal &amp; Ministry Finance  HI2332 Church History I: To the Reformation  PH2355 Introduction to Philosophy  PH4282 Ethics and Leadership  PS1371 Personal &amp; Social Adjustment  PS4231 Crisis and Trauma Counseling  SC3332 Introduction to Cognitive Neuroscience  SS3332 Marriage, Family, &amp; Sexuality</p>	<p style="text-align: center;"><b>MINISTRY LEADERSHIP (27 Credits)</b></p> <p>MI1212 Introduction to Global Missions  ML1210 Northpoint Seminar: Spiritual Formation  ML1233 AG History &amp; Polity  ML2210 Evangelism &amp; Discipleship  ML2351 Homiletics I  ML2368 Pentecostal Leadership  ML3231 Leading through Conflict &amp; Change  ML4252 Homiletics II  PM2215 Pastoral Ministry I  PM3225 Pastoral Ministry II  PM4235 Pastoral Ministry III  PS4373 Solutions Focused Counseling</p> <p style="text-align: center;"><b>PSYCHOLOGY MINOR (25 Credits)</b></p> <p>PS2372 Cognition and Learning  PS2374 Developmental Psychology  PS3291 Junior Internship  PS3372 Abnormal Psychology  PS3373 Statistics  PS3374 Social and Multicultural Psychology  PS4271 Psychology and Christian Mission  PS4372 Psychology and Human Sexuality  PS4391 Senior Internship</p>
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*Typical Sequence for BA in Ministry Leadership with Psychology Minor*

**Year 1**

<b>Fall Semester (16 Credits)</b>	<b>Spring Semester (16 Credits)</b>
EN1101 College Study Skills EN1341 Composition I MI1212 Introduction to Global Missions ML1205 Northpoint Seminar: Spiritual Formation OT1331 Old Testament History & Literature PS1371 Personal & Social Adjustment TH1280 Introduction to Theology and Worldviews	CM1211 Public Speaking EN1342 Composition II ML1233 AG History & Polity NT1331 New Testament History & Literature OT1321 Pentateuch TH1382 Systematic Theology I

**Year 2**

<b>Fall Semester (17 Credits)</b>	<b>Spring Semester (17 Credits)</b>
BI2350 Hermeneutics I ML2210 Evangelism and Discipleship ML2368 Pentecostal Leadership NT2321 Synoptic Gospels PS2374 Developmental Psychology TH2384 Systematic Theology II	HI2332 Church History I: To the Reformation FI2222 Personal and Ministry Finance ML2351 Homiletics I NT2330 Acts PH2355 Introduction to Philosophy PS2372 Cognition and Learning

**Year 3**

<b>Fall Semester (16 Credits)</b>	<b>Spring Semester (16 Credits)</b>
EN3343 World Literature ML3231 Leading through Conflict & Change PS3291 Junior Internship PS3373 Statistics PS3374 Social and Multicultural Psychology SS3332 Marriage, Family, & Sexuality	BI3250 Hermeneutics II NT3300 Elective: Pauline Studies OT3331 Old Testament Historical Books PM3225 Pastoral Ministry II PS3372 Abnormal Psychology SC3332 Introduction to Cognitive Neuroscience

**Year 4**

<b>Fall Semester (15 Credits)</b>	<b>Spring Semester (14 Credits)</b>
ML4235 Pastoral Ministry III NT3244 Pastoral Epistles PS4271 Psychology and Christian Mission PS4373 Solutions Focused Counseling PS4391 Senior Internship TH4385 Biblical Theology	ML4252 Homiletics II PH4282 Ethics and Leadership PS4231 Crisis and Trauma Counseling PS4372 Psychology and Human Sexuality TH4310 World Religions PM2215 Pastoral Ministry I

## Bachelor of Arts in Ministry Leadership with Worship Minor

The Bachelor of Arts degree in Ministry Leadership with a minor in Worship consists of 126 semester credit hours; 44 in Bible and theology, 27 in ministry leadership, 33 in general education, and 22 in worship.

### *Worship Minor Requirements*

**Entrance Exams:** Two entrance exams are given to all incoming music students for determining music skill and proficiency, and to assist in finalizing class registrations and emphasis choice.

- **Music Theory Exam:** This exam determines music theory knowledge upon entering the Music program.
- **Keyboard/Guitar:** This preliminary test covers foundational piano or guitar skills and determines whether private piano or guitar lessons should be taken to fulfill the required applied lessons credit for all students.

### *Learning Outcomes (LO)*

In the Ministry Leadership with a Worship Minor program the student will:

1. Demonstrate knowledge of the content, theological themes, and metanarrative of the Old and New Testament Scriptures.
2. Use sound hermeneutical principles to exegete the biblical text, apply it to daily life, and effectively communicate its message to contemporary people.
3. Articulate important biblical doctrines including God's self-revelation, the Mission of God, and Pentecostal Distinctives.
4. Understand the administrative duties associated with leading a church and various ministries and apply leadership principles in the field.
5. Learn the principles for effectively ministering to various age groups, developing leadership teams, evangelizing, and giving sound counsel.
6. Articulate and interact with a broad range of knowledge in the natural and social sciences, humanities, and the arts in a way that recognizes God's active self-revelation in all domains of human learning and as forming an important part of developing a well-rounded Christian life.
7. Understand, implement, and apply music theory appropriate to a contemporary worship setting.
8. Demonstrate an understanding of the pastoral implications of worship leadership in contemporary worship setting.
9. Demonstrate a theological understanding of the role of worship through music as one aspect of the contemporary church's faithful response the Gospel of Jesus.

### *Outcomes Assessment*

Students in the Bachelor of Arts with a Worship Minor program are required to take a Bible, Theology, and Ministry Leadership Exit Examination during their senior year. Students are also required to submit an Exit Writing Sample prior to graduation and participate in an Exit Interview.

Other learning assessments include a Biblical Theology Final Paper and Class Presentation (Learning Outcome 1), a Final Exegetical Project in Hermeneutics 2 (LO 2), a Final Preaching Project in Homiletics 2 (LO 2), a Systematic Theology 2 Holy Spirit Exam (LO 3), a Systematic Theology 2 Final Essay (LO 3), a Pentecostal Leadership Praxis Report (LO 3), a Church Administration Leadership Project (LO 4), a Church Budgeting Creation and Analysis Project (LO 4), an Internship Evaluation (LO 4, 8), a Leadership Teams project (LO 5), an Evangelism and Discipleship Project (LO 5), a Solutions Focused Counseling Project (LO 5), a Philosophy of God's Self Disclosure Project (LO 6), a Worship Minor Exit Proficiency Exam (LO 7, 8, 9), a Mid-Level Review Music Skills Assessment (LO 7), an Entrance Theory Exam and Theory 2 Final Progress Report (LO 7), and a Music in Ministry Philosophy of Worship Final Project (LO 9).

*Required Courses for BA in Ministry Leadership with Worship Minor*

<b>BIBLE AND THEOLOGY (44 Credits)</b>	<b>MINISTRY LEADERSHIP (27 Credits)</b>
BI2350 Hermeneutics I BI3250 Hermeneutics II NT1331 New Testament History & Literature NT2321 Synoptic Gospels NT2330 Acts NT3244 Pastoral Epistles NT3300 Elective: Pauline Studies OT1321 Pentateuch OT1331 Old Testament History & Literature OT3331 Old Testament Historical Books TH1280 Introduction to Theology and Worldviews TH1382 Systematic Theology I TH2384 Systematic Theology II TH3281 Apologetics TH3385G Biblical Theology TH4310 World Religions	MI1212 Introduction to Global Missions ML1210 Northpoint Seminar: Spiritual Formation ML1233 AG History & Polity ML2210 Evangelism & Discipleship ML2351 Homiletics I ML2368 Pentecostal Leadership ML3231 Leading through Conflict & Change ML4252 Homiletics II PM2215 Pastoral Ministry I PM3225 Pastoral Ministry II PM4235 Pastoral Ministry III PS4373 Solutions Focused Counseling
<b>GENERAL EDUCATION (33 Credits)</b>	<b>WORSHIP MINOR (22 Credits)</b>
CM1211 Public Speaking EN 1101 College Study Skills EN1341 Composition I EN1342 Composition II EN 3343 World Literature FI2222 Personal & Ministry Finance HI3333 Church History II: Reformation to Present MU3251 Music in Ministry PH2355 Introduction to Philosophy PH4282 Ethics and Leadership PS1371 Personal & Social Adjustment SC3332 Introduction to Cognitive Neuroscience SS 3332 Marriage, Family, & Sexuality	MU1062 Applied Lessons* (2 Semesters) MU1251 Music Theory I MU1252 Music Theory II MU2063 Applied Lessons* (2 Semesters) MU2253 Individual Musicianship MU2354 Group Musicianship MU3381 Essentials of Worship Leading MU4252 Music and Performance Technology MU4304 Song Writing and Arranging MU4391 Sr. Ministry Internship
	*Applied Lessons count as ½ credit for a total of 2 credits.

*Typical Sequence for BA in Ministry Leadership with Worship Minor*

**Year 1**

<b>Fall Semester (15.5 Credits)</b>	<b>Spring Semester (16.5 Credits)</b>
EN1101 College Study Skills EN1341 Composition I MI1212 Introduction to Global Missions ML1205 Northpoint Seminar: Spiritual Formation MU1062 Applied Lessons* MU1251 Music Theory I OT1331 Old Testament History & Literature TH1280 Introduction to Theology and Worldviews	CM1211 Public Speaking EN1342 Composition II HI1331 New Testament History & Literature MU1062 Applied Lessons* MU1252 Music Theory II OT1321 Pentateuch TH1382 Systematic Theology I

**Year 2**

<b>Fall Semester (16.5 Credits)</b>	<b>Spring Semester (16.5 Credits)</b>
BI2350 Hermeneutics I ML2210 Evangelism & Discipleship ML2368 Pentecostal Leadership MU2063 Applied Lessons* MU2253 Individual Musicianship NT2321 Synoptic Gospels TH2384 Systematic Theology II	ML1233 AG History & Polity ML2351 Homiletics I MU2063 Applied Lessons* MU2354 Group Musicianship NT2330 Acts PM2215 Pastoral Ministry I PH2355 Introduction to Philosophy

**Year 3**

<b>Fall Semester (15 credits)</b>	<b>Spring Semester (15 credits)</b>
HI3333 Church History II: Reformation to Present ML3231 Leading through Conflict & Change MU3381 Essentials of Worship Leading NT3244 Pastoral Epistles SS3332 Marriage, Family, & Sexuality TH3281 Apologetics	BI3250 Hermeneutics II MU3251 Music in Ministry NT3300 Elective: Pauline Studies OT3331 Old Testament Historical Books PM3225 Pastoral Ministry II SC3332 Introduction to Cognitive Neuroscience

**Year 4**

<b>Fall Semester (16 Credits)</b>	<b>Spring Semester (15 Credits)</b>
ML4235 Pastoral Ministry III MU4252 Music and Performance Technology MU4391 Sr. Ministry Internship PS1371 Personal & Social Adjustment PS4373 Solutions Focused Counseling TH 4385 Biblical Theology	FI2222 Personal & Ministry Finance HI2332 Church History I: To the Reformation ML4252 Homiletics II MU4304 Song Writing and Arranging PH4282 Ethics & Leadership TH4310 World Religions



\*Applied Lessons count as ½ credit for a total of 2 credits.

## Associate of Arts in Ministry Leadership

The purpose of the Associate of Arts degree program is to provide the student with a basic foundation in the humanities, the Bible and theology, and ministry training. Students who decide to transfer into the Bachelor of Arts program upon graduation of the AA degree will be on track for the Bachelor of Arts in Ministry Leadership degree.

The Associate of Arts degree in Ministry Leadership consists of 64 semester credit hours; 26 in Bible and theology, 18 in ministry leadership, and 20 in general education.

### *Learning Outcomes (LO)*

In the Associate of Arts in Ministry Leadership program the student will:

1. Demonstrate knowledge of the content and theological themes of the Bible.
2. Learn to properly apply the Scriptures to daily life and communicate them to contemporary people.
3. Articulate important biblical doctrines including God's self-revelation, the Mission of God, and Pentecostal Distinctives.
4. Acquire a working knowledge of evangelism and discipleship.
5. Articulate and interact with knowledge in the natural and social sciences, humanities, and the arts in a way that recognizes God's active self-revelation in all domains of human learning and as forming an important part of developing a well-rounded Christian life.

### *Outcomes Assessment*

Students in the Associate of Arts program who are not planning to continue in the Bachelor of Arts program are required to take a Bible, Theology, and Ministry Leadership Exit Examination during their final semester (Learning Outcome 1). Students are also required to submit an Exit Writing Sample prior to graduation. This sample is a Philosophy of God's Self-Disclosure Project (LO 5). Participation in an Exit Interview is also required.

Other learning assessments include a Final Project in Hermeneutics 1 (LO 2), a Final Preaching Project in Homiletics 1 (LO 2), an Internship Evaluation (LO 2), a Systematic Theology 2 Holy Spirit Exam (LO 3), a Systematic Theology 2 Final Essay (LO 3), a Pentecostal Leadership Praxis Report (LO 3), and an Evangelism and Discipleship Project (LO 4).

*Required Courses for Associate of Arts in Ministry Leadership*

<p align="center"><b>BIBLE AND THEOLOGY (26 Credits)</b></p> <p>BI2350 Hermeneutics I          NT1331 New Testament History &amp; Literature          NT2321 Synoptic Gospels          NT2330 Acts          OT1321 Pentateuch          OT1331 Old Testament History &amp; Literature          TH1280 Introduction to Theology and Worldviews          TH1382 Systematic Theology I          TH2384 Systematic Theology II</p> <p align="center"><b>GENERAL EDUCATION (20 Credits)</b></p> <p>CM1211 Public Speaking          EN1101 College Study Skills          EN1341 Composition I          EN1342 Composition II          FI2222 Personal &amp; Ministry Finance          HI2332 Church History I: To the Reformation          PH2355 Introduction to Philosophy          PS1371 Personal &amp; Social Adjustment</p>	<p align="center"><b>MINISTRY LEADERSHIP (18 Credits)</b></p> <p>ML1210 Northpoint Seminar: Spiritual Formation          MI1212 Introduction to Global Missions          ML1233 AG History &amp; Polity          ML2210 Evangelism &amp; Discipleship          ML2291G Soph. Ministry Internship          ML2351 Homiletics I          ML2368 Pentecostal Leadership          PM2215 Pastoral Ministry I</p>
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*Typical Sequence for Associate of Arts in Ministry Leadership*

**Year 1**

<p align="center"><b>Fall Semester (16 credits)</b></p> <p>EN1101 College Study Skills          EN1341 Composition I          MI1212 Introduction to Global Missions          ML1205 Northpoint Seminar: Spiritual Formation          OT1331 Old Testament History &amp; Literature          PS1371 Personal &amp; Social Adjustment          TH1280 Introduction to Theology and Worldviews</p>	<p align="center"><b>Spring Semester (16 credits)</b></p> <p>CM1211 Public Speaking          EN1342 Composition II          ML1233 AG History &amp; Polity          NT1331 New Testament History &amp; Literature          OT1321 Pentateuch          TH1382 Systematic Theology I</p>
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**Year 2**

<p align="center"><b>Fall Semester (16 credits)</b></p> <p>BI2350 Hermeneutics I          ML2210 Evangelism &amp; Discipleship</p>	<p align="center"><b>Spring Semester (16 credits)</b></p> <p>FI2222 Personal &amp; Ministry Finance          HI2332 Church History I: To the Reformation</p>
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ML2291 Sophomore Ministry Internship ML2368 Pentecostal Leadership NT2321 Synoptic Gospels TH2384 Systematic Theology II	ML2351 Homiletics I NT2330 Acts PH2355 Introduction to Philosophy PM2215 Pastoral Ministry I
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## One-Year Certificate

The One-Year Certificate consists of 32 semester credit hours. This program helps students establish a firm foundation of faith through 14 credit hours of Bible and Theology courses. An additional 6 credit hours of Ministry Leadership courses help sharpen students' practical ministry skills. The One-Year certificate also prepares students for future college studies by completing 12 general education requirements. Students who decide to transfer into the Associate of Arts or Bachelor of Arts program upon completion of the One-Year Certificate will be on track for a degree in Ministry Leadership.

### *Learning Outcomes (LO)*

In the One-Year Certificate program the student will:

1. Expand his or her knowledge of the Bible and theology.
2. Gain a basic understanding of and vision for the Mission of God.
3. Gain exposure to the natural and social sciences, humanities, and the arts and learn to recognize God's active self-revelation in various domains of human learning.

### *Outcomes Assessment*

Students in the One-Year Certificate program who are not planning to continue in the Bachelor of Arts program are required to take a Bible, Theology, and Ministry Leadership Exit Examination during their final semester (Learning Outcomes 1, 2). Students are also required to submit an Exit Writing Sample prior to graduation. This sample is a Philosophy of God's Self-Disclosure Project (LO 3). Participation in an Exit Interview is also required.

### *Required Courses for the One-Year Certificate*

<b>BIBLE AND THEOLOGY (14 Credits)</b>	<b>GENERAL EDUCATION (12 Credits)</b>
NT1331 New Testament History & Literature OT1321 Pentateuch OT1331 Old Testament History & Literature TH1280 Introduction to Theology and Worldviews	CM1211 Public Speaking EN1101 College Study Skills EN1341 Composition I EN1342 Composition II PS1371 Personal & Social Adjustment
<i>Bible/Theology Elective (Choose one):</i>	<b>MINISTRY LEADERSHIP (6 Credits)</b>
TH1382 Systematic Theology I	MI1212 Introduction to Global Missions

NT2330 Acts BI2350 Hermeneutics I	ML1205 Northpoint Seminar: Spiritual Formation ML1233 AG History & Polity
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### *Typical Sequence for the One-Year Certificate*

<b>Fall Semester (16 credits)</b>	<b>Spring Semester (16 credits)</b>
EN1101 College Study Skills EN1341 Composition I MI1212 Introduction to Global Missions ML1205 Northpoint Seminar: Spiritual Formation OT1331 Old Testament History & Literature PS1371 Personal & Social Adjustment TH1280 Introduction to Theology and Worldviews	CM1211 Public Speaking EN1342 Composition II ML1233 AG History & Polity NT1331 New Testament History & Literature OT1321 Pentateuch TH1382 Systematic Theology I

### Method of Delivery

A variety of teaching methodologies are used including multimedia, lecture, and small group discussions. Classes are held on Mondays and Tuesdays. Monday classes are held between 12:30 p.m. and 9:00 p.m. Tuesday classes are held between 9:00 a.m. and 9:00 p.m.

### Course Descriptions

#### *Bible and Theology*

#### **BI2350 Hermeneutics I 3 Credits**

This course is a foundational study of principles and methods by which one can properly interpret biblical texts.

#### **BI3250 Hermeneutics II 2 Credits**

This course is an advanced study of hermeneutical theory and its application to the biblical text. Students will be instructed in the exegetical process and will be required to demonstrate their learning in the production of an exegetical paper. Prerequisite: BI2350.

#### **NT1331 New Testament History and Literature 3 Credits**

This course is a survey of New Testament writings in the context of history, culture, and geography. Attention is given to the Intertestamental period, Judaism and Christianity in the first century, the life and ministry of Jesus, and the establishment and ministry of the apostolic church. Main events, issues, and persons, as well as the literary structure and theological themes of each book are studied.

#### **NT2321 Synoptic Gospels 3 Credits**

This course is an introductory study of the earthly life and ministry of the Lord Jesus Christ. It

reviews the political, social, and religious environment of Jesus' day to bring clarity to the three Synoptic accounts. Jesus' birth, ministry preparation, Galilean and Judean ministry, and His passion and resurrection are covered, with emphasis given to the various portraits of Christ. Continuity with the Old Testament is highlighted, and the deity of Jesus Christ receives special attention.

**NT2330 Book of Acts**

**3 Credits**

This course explores the historical and theological significance of the book of Acts. Special emphasis is placed on the Pentecostal outpouring of the Spirit, the centrality of Christ, Christianity's progression following Christ's ascension, and important theological themes and emphases in Acts. Practical considerations also receive attention in this course, including the continued need for the fullness of the Spirit, the exercise of miraculous gifts, and engagement in Christ's mission.

**NT3244 Pastoral Epistles**

**2 Credits**

This course is an expository treatment of the epistles of I Timothy, II Timothy, and Titus. Special attention is given to Paul's theology of gifts, grace, and women in ministry. Additionally, Paul's practical advice to ministers concerning church government and the work of the ministry is addressed.

**NT3341 Romans and Galatians**

**3 Credits**

This course examines the historical background of both Romans and Galatians in preparation for a detailed exposition of these doctrinally foundational books. Special attention is given to Paul's teaching on Adam's sin; justification by faith apart from the works of the law; predestination; Jewish election and the sovereignty of God; theologically significant vocabulary.

**NT4310 The Gospel of John**

**3 Credits**

This course is a study of the Gospel of John. Attention is given to the unique contributions of John in light of the Synoptic Gospels. Special attention is given to Jesus' divine identity and the signs pointing to his identity. Emphasis is also placed on themes such as faith, testimony, and the Spirit as paraclete.

**OT1321 Pentateuch**

**3 Credits**

This course gives attention to the major theological themes of the Pentateuch such as: creation, theocracy, the Exodus, the covenants, the Law, the Tabernacle, and the Promised Land. Consideration is given to original language, archaeology, geography, and comparative studies. The importance of the Torah to the identity of the Jewish people and its relevance to the New Testament are explored.

**OT1331 Old Testament History and Literature**

**3 Credits**

This course is a survey of the Old Testament in its historical, canonical, geographical, and cultural contexts. Attention is given to distinctive features, main events and outstanding personalities, as well as literary structure, genre, and important theological themes in the history of ancient Israel. This study gives a comprehensive and panoramic view of Israel's progressive understanding of her election and covenantal relationship with God.

**OT3331 Old Testament Historical Books**

**3 Credits**

This is a chronological study of the major events and personalities of Israel's history from Joshua through Esther. The theological themes and canonical function of each book are studied in their respective political, cultural, and geographical context.

**TH1280 Introduction to Theology and Worldviews**

**2 Credits**

This course is an introduction to the discipline and sources of systematic theology and the essential elements of a Christian worldview. Emphasis is placed on learning to do theology; the doctrines of general revelation, special revelation, and inspiration of Scripture; and the contrast between a Christian worldview and non-Christian worldviews.

**TH1382 Systematic Theology I**

**3 Credits**

This course is a systematic study of the biblical doctrines of God, humanity, sin and Christ, with appreciation of the history and development of Christian theology.

**TH2384 Systematic Theology II**

**3 Credits**

This course is a systematic study of the Biblical doctrines of salvation, the Holy Spirit, the church, and last things, with appreciation of the history and development of Christian theology.

**TH3281 Apologetics**

**2 Credits**

This course is a theological and philosophical defense of the Christian faith. The study includes the impact that faith, reason, and experience have on Christianity. It evaluates modern systems of thought and demonstrates the validity and defense of Christian doctrines as truth. It also addresses current societal questions and proposes a proper Christian response.

**TH3355 Pauline Theology**

This course is a study of Paul's epistles from a biblical theological perspective. Important themes are highlighted from the study of each individual epistle and then an overall Pauline theology is articulated. Important themes receiving attention include Paul's Christology, soteriology, pneumatology, eschatology, and ethics. Emphasis is placed on the application of Paul's theology to the early church as well as to the contemporary church. Prerequisite: BI2350 Hermeneutics I.

**TH4225 The Theology of Revival**

**2 Credits**

This course is a study of revivals that have occurred from Bible times to the present in various global settings. The course examines recurring elements of biblical and practical theology that characterize revivals and distills them into a theology of revival.

**TH4310 World Religions**

**3 Credits**

This course is a study of various religions around the world. It compares and contrasts the various religions to Christianity and highlights the impact of these religions on Christian missions.

**TH4385 Biblical Theology**

**3 Credits**

This course is a survey of the biblical story in its progressive unfolding of the history of redemption against the backdrop of creation and sin. An introduction to methodology, history, and the foundational content of the discipline is given. The course examines the connection between the Old and New Testaments with the goal of identifying elements of both continuity and discontinuity. Emphasis is placed on the Bible as a unified story of God's purposes for the people of the world as they reach their fulfillment in Christ. Prerequisites: NT1331, OT1331, BI2350.

*General Education*

**CM1211 Public Speaking**

**2 Credits**

This course is an introduction to the practical and theoretical principles of effective public speaking. Focus is placed on gathering material, speech composition, and delivery of various

types of speeches. Special attention is given to critical analysis, speaking etiquette, delivery, and use of language and media.

**EN1101 College Study Skills** **1 Credit**

This course examines factors that underlie learning, success, and personal development in higher education. Topics covered include information processing, memory, strategic learning, and techniques of study. The latter includes enhancement of skills in time management, listening, note-taking, text marking, library use, research methods, and utilizing learning resources.

**EN1341 English Composition I** **3 Credits**

English Composition I focuses on the development of writing skills. Consideration is given to the techniques necessary for developing different styles of composition, including informal, narrative, persuasive, and academic writing. Careful attention is given to paragraph development, grammar, syntax, literary techniques, and developing the writer's voice. Research methods and a step-by-step approach to writing a research paper are also covered. This includes thesis development, outlining, Turabian formatting, Northpoint writing standards, and creating an annotated bibliography.

**EN1342 English Composition II** **3 Credits**

This course is an advanced study of a broad range of writing forms that stresses critical thinking, analysis, and research, enabling students to write both academically and professionally.

**EN3343 World Literature** **3 Credits**

This course surveys African, Asian, European, and Hispanic literature. The values and customs of each culture are examined as a part of the study of their literature. This course also examines select classic Christian works noted for their creative effectiveness and works that have spoken in a timeless way to the core doctrines, practices, and experiences of the Christian faith.

**FI2222 Personal and Ministry Finance** **2 Credits**

The course addresses the practical application of financial management as it applies to the minister as an individual and as one who provides oversight within the church corporation. It highlights issues of personal finance with an emphasis on debt reduction and budget and tax preparation and concentrates on areas affecting the minister as an employee (i.e., compensation, housing allowance, business expenses, Social Security, etc.). The study reviews financial management issues that pertain to the church as a corporate entity and its responsibilities as a charitable organization (i.e., incorporation, reporting requirements, record keeping, financial reports, charitable gifts, etc.).

**HI2332 Church History I: To the Reformation** **3 Credits**

This course studies the history of the church from the New Testament period to the Protestant Reformation. Topics include the development of the early church, the theology of the church fathers, church controversies and councils, the rise of Christendom following the conversion of Constantine, the development of the Catholic Church, the great schism, medieval Christianity, the spread of Christianity to the New World, and factors contributing to the Protestant Reformation.

**HI3333 Church History II: Reformation to Present** **3 Credits**

This course of study includes the history of the Christian Church in Europe from the Protestant

Reformation to the present. Topics include the origin and progress of the Protestant Reformation, the development of Protestant sects, the Council of Trent, Protestant Catholic relationships, the development of English Protestantism, the geographic spread of the Church, revival movements, and the important influence of major figures in the history of the Church.

**MU3251 Music in Ministry**

**2 Credits**

This course is designed to help the student develop a sense of the created nature, place, and power of music; formulate a principled theological approach to musically driven worship in the context of the contemporary church; and cultivate an authentic appreciation for the rich and diverse ways in which the people of God have engaged and continue to respond to the call to worship God in community through music. Finally, the student should understand and begin to process how to meaningfully respond to some of the various difficulties associated with music and worship in the landscape of the contemporary church.

**PH2355 Introduction to Philosophy**

**3 Credits**

This introductory course addresses methods and issues related to philosophical thought. It includes a review of worldviews, as well as philosophies and the philosophers who introduced them. Biblical and non-biblical systems are considered in an effort to facilitate one's ability to understand and communicate philosophical concepts. The course considers the development of a worldview from non-biblical and biblical philosophical perspectives.

**PH4282 Ethics and Leadership**

**2 Credits**

This course is an introduction to ethical systems from a Christian perspective. Philosophies emphasized by prominent Christian and non-Christian leaders are examined. Various decision-making models are discussed and applied to contemporary moral and social issues for which speculative and conjectural philosophy cannot provide resolution.

**PS1371 Personal & Social Adjustment**

**3 Credits**

This course is a study of the principles of psychology in everyday life, both in individual and group behavior. Attention is given to theories of personality, interpersonal relations, stress management, and "abnormal behavior." A further aim is to assist students in the development of their own wholesome, godly self-concept, their sensitivity to others, and their role in society.

**PS4231 Crisis and Trauma Counseling**

**2 Credits**

This course examines the theories and practices of crisis intervention. Emphasis is placed on the theoretical and practical application of dealing with developmental and situational crisis in the life of the individual. Social institutions offering support services are discussed.

**SC3332 Introduction to Cognitive Neuroscience**

**3 Credits**

Cognitive neuroscience is a branch of the broader field of neuroscience that studies the way neural connections in the brain are involved in thinking and behavior. This course explores the methods employed by cognitive neuroscience and applies them to the study of consciousness and reality, memory, emotion, social cognition, language, executive functions, decision making, and brain anatomy and development.

**SS3332 Marriage, Family, and Sexuality**

**3 Credits**

This course addresses marriage and family relationships and human sexuality. Attention is given to family issues such as parenting, finances, conflict management, and healthy human sexuality. Emphasis is placed on the value and sacredness of a strong, healthy marriage and family.



## *Ministry Leadership*

### **ML1210 Northpoint Seminar: Spiritual Formation**

**2 Credits**

This course provides students with the tools to be successful academically, financially, organizationally, and relationally during their time at Northpoint. Students will take significant steps toward preparation for a lifetime of participation in the *Missio Dei* in a way that is spiritually, emotionally, interpersonally, and sexually life-giving to the students and those they lead.

### **ML1212 Introduction to Global Missions**

**2 Credits**

This course is an introduction to the foundations of the global mission of the Church. This class motivates the student to see his or her generation widely, to understand this generation's spiritual needs with biblical clarity, and to respond to those needs effectively. Personal development, theological insight, and intercultural communication are seen as the key objectives for those who commit to follow God in global mission. Students are introduced to practical prayer techniques for involving the Christian community in missional prayer and are also introduced to the missionary processes of the USA Assemblies of God.

### **ML1233 History and Polity of the Assemblies of God**

**2 Credits**

This course examines significant events culminating in the formation and development of the Assemblies of God. The origin, policies, structure, and growth of the movement are considered. Special attention is given to the Statement of Fundamental Truths and its relationship to the doctrines and purposes of the organization.

### **ML2210 Evangelism and Discipleship**

**2 Credits**

This course is an in-depth study of corporate and personal evangelism/discipleship training. Students should establish a personal ministry model, employ principles effectively and teach others to do so as well. Both the Old and New Testament mandate and patterns for personal evangelism and discipleship training are studied. Contemporary opportunities and methods are explored in theory and practice.

### **ML2291 Sophomore Ministry Internship**

**2 Credits**

The Internship Program is designed to acquaint students with the responsibilities and functions of church ministry. The Internship will serve to bridge theory and knowledge with practical experience to enhance the learning of each student. This course gives the pastor/supervisor the opportunity to acquaint the student with the various church departments and agencies. Thorough discussion of topics will broaden the student's understanding of the structure and services provided by the local church. Sophomore Year.

### **ML2351 Homiletics I**

**3 Credits**

This course covers sermon preparation and delivery. It is designed to develop an effective preaching ministry. Special emphasis is given to the development of each segment of the sermon while maintaining unity of theme throughout. Construction and distinctives of topical, textual, and expository sermons will be studied. Practical application includes classroom preaching and written sermon evaluation.

### **ML2368 Pentecostal Leadership**

**3 Credits**

This course examines the contributions of a Pentecostal perspective to ministry leadership. It highlights the historic occurrence of charismatic gifts among the people of God, the spiritual formation of the Pentecostal leader, the implementation of charismatic gifts in ministry, and the employment of Acts 2 as a paradigm for ministry leadership.

**ML3231 Leading through Conflict and Change** **2 Credits**

The course examines a biblical theology of conflict and leads to a practical understanding of conflict and change management. Attention is given to the conflict cycle, styles of conflict management, and strategies for resolving conflict. Special focus will be given to the pastor's pivotal role in conflict management and using conflict for positive change. Since change normally causes conflict, the course will examine change dynamics, the pastor's role as a change agent, and constructive change processes.

**ML4211 Philosophy and Praxis of Children's Ministry** **2 Credits**

This course prepares the student for local church children's ministries, both educational and evangelistic. It aims at the development of a comprehensive program suited to the needs of various age levels and gives special attention to educational methodology, worship practices, outreach programs and methods, and various administration tasks.

**ML4252 Homiletics II** **2 Credits**

This course emphasizes the process of developing expository sermons. Classroom activities, exercises, and preaching assignments provide opportunity for practical application. Evaluation of strengths and weaknesses are designed to improve effectiveness. Prerequisite: Homiletics I.

**ML4322 Strategies for Youth Ministry** **3 Credits**

This course provides a comprehensive philosophy of youth ministry. The call of a youth pastor, goal setting, and developing a personal philosophy of youth ministry are covered. Students learn to develop a youth ministry consistent with their philosophy of youth ministry.

**ML4391 Senior Ministry Internship** **3 Credits**

Senior Year Internship. The Internship Program is designed to acquaint students with the responsibilities and functions of church ministry. The Internship will serve to bridge theory and knowledge with practical experience to enhance the learning of each student. This course gives the pastor/supervisor the opportunity to acquaint the student with the various church departments and agencies. Thorough discussion of topics will broaden the student's understanding of the structure and services provided by the local church.

**PM2215 Pastoral Ministry I: Introduction to the Pastoral Ministry** **2 Credits**

This course introduces the student to the basic responsibilities, tasks, and priorities of the local pastor. Topics covered include the pastor's devotional life, family life, role as shepherd, visitation ministry, preparation for preaching, ministerial credentials, denominational relationships, and ministry etiquette.

**PM3225 Pastoral Ministry II: Christian Ceremonies** **2 Credits**

This course addresses the role of the pastor in performing various Christian ceremonies, including weddings, funerals, baptisms, baby dedications, communion, and other special events. Emphasis is placed on student participation in practicing the performing of ceremonies.

**PM4235 Pastoral Ministry III: Church Administration** **2 Credits**

This course addresses the role of the pastor in administering the affairs of the local church. Attention is given to developing a philosophy of ministry, organizing church services, the pastor's relationship with the board and staff, lay leadership training, parliamentary procedures, managing physical resources, risk management, and legal matters related to ministry.

**PS4373 Solutions Focused Counseling** **3 Credits**

This course presents a biblical understanding of the role of the pastor as counselor. Basic

counseling skills are introduced including listening, empathy, problem definition and clarification, and use of the Bible. Alternate counseling strategies and formats are covered. A biblical perspective on issues such as pain, anxiety, loneliness, depression, fear, anger, guilt, and forgiveness will be presented.

### *Biblical Languages Minor*

#### **NT3461 Greek 1-A**

**4 Credits**

This course is an introductory study of biblical Greek. Letters, forms, and syntax are covered to give understanding of the basics of this New Testament language in preparation for translation and exegesis. It focuses on developing a solid foundation for further Greek language study and New Testament exegesis.

#### **NT3462 Greek 1-B**

**4 Credits**

This course is a continuation of Greek 1-A. The goal is to achieve a working knowledge of this New Testament language in preparation for translation and exegesis. Special attention is given to translating portions of First John. Prerequisite: NT3461 Greek 1A.

#### **NT4393 Greek Syntax and Reading**

**3 Credits**

This course is an intermediate level study of Greek grammar and syntax with an emphasis on expanding the student's vocabulary and reading skills. Prerequisites: NT3461 and NT3462, Greek 1-A and 1-B.

#### **OT4410 Hebrew 1-A**

**4 Credits**

This course is an introductory study of biblical Hebrew. Letters, forms, and syntax are covered to give understanding of the basics of this Old Testament language in preparation for translation and exegesis. It focuses on developing a solid foundation for further Hebrew language study and Old Testament exegesis.

#### **OT4420 Hebrew 1-B**

**4 Credits**

This course is a continuation of Hebrew 1-A. The goal is to achieve a working knowledge of this Old Testament language in preparation for translation and exegesis. Prerequisite: OT4410 Hebrew 1-A.

### *Psychology Minor*

#### **PS2372 Cognition and Learning**

**3 Credits**

This course focuses on the underlying cognitive processes directing human behavior. It covers concepts, theories, methods, and research findings related to information processing and learning. Students will examine various cognitive functions including attention span, perception, memory, expressive and receptive language, problem solving, decision making, and reasoning. Cognitive difficulties and learning disorders will also be addressed.

#### **PS2374 Developmental Psychology**

**3 Credits**

This course details human psychosocial development from conception to death. Characteristics of each life-stage will be examined, along with the major developmental theories regarding social, emotional, and cognitive growth. This course also enhances students' appreciation for humans as the image bearers of God and details the complexity and sanctity of human life.

#### **PS3291 Junior Ministry Internship**

**2 Credits**

The Psychology Internship focuses on integrating coursework with the actual experience of counseling, or similar appropriate work, in an active context where field work is being

accomplished. Topics addressed include: processes relevant to patient care, including intake, assessment, counseling, follow up, etc.; understanding the culture and philosophy of the internship site; understanding the professional role of the counselor; developing one's identity as a counselor-in-training; understanding the role of supervision, the counseling relationship, and ethical and multicultural issues; and other topics relevant to the field settings in which students are placed.

**PS3372 Abnormal Psychology** **3 Credits**

This course introduces students to the etiology of major psychological disorders, along with classification and treatment approaches. Students will become familiar with clinical terminology, basic assessment procedures (including the DSM-V), and referral options.

**PS3373 Statistics** **3 Credits**

Students will be introduced to statistical methodology for the analysis of psychological research. Descriptive and inferential statistics will be learned, along with hypothesis testing, data analysis, and interpretation for the purpose of real-world application and research.

**PS3374 Social and Multicultural Psychology** **3 Credits**

This course studies the dynamics of social and multicultural relationships, especially within the church. Interpersonal and group behavior with regard to social values, diversity issues, stereotypes, attraction and prejudice are examined. Past research and social theories, along with future implications, will also be discussed.

**PS4271 Psychology and Christian Mission** **2 Credits**

This course examines theories of integration between theology and psychology and culminates in a research project which incorporates the biblical text, sound hermeneutical principles, biblical theology, and psychological theory.

**PS4372 Psychology and Human Sexuality** **3 Credits**

This course provides a comprehensive study of human sexuality exploring biological, psychological, sociological, and biblical dynamics. Topics include friendship, courtship, marriage, sexual orientation, and gender identity. Changing values and cultural norms are considered in light of the biblical teaching on marriage and the image of God.

**PS4391 Senior Ministry Internship** **3 Credits**

The Psychology Internship focuses on integrating coursework with the actual experience of counseling, or similar appropriate work, in an active context where field work is being accomplished. Topics addressed include: processes relevant to patient care, including intake, assessment, counseling, follow up, etc.; understanding the culture and philosophy of the internship site; understanding the professional role of the counselor; developing one's identity as a counselor-in-training; understanding the role of supervision, the counseling relationship, and ethical and multicultural issues; and other topics relevant to the field settings in which students are placed.

*Worship Minor*

**MU1062 Applied Lessons** **½ Credit**

All music students are required to take a minimum of twelve applied lessons every semester for the first two years in order to develop their vocal/instrumental abilities. At the end of year two, each student must pass a music proficiency exam. If a student does not pass the exam at the

end of year two, the student will be required to continue applied lessons during year three with no credit being given for these lessons.

**MU1251 Music Theory I**

**2 Credits**

An integrated theory course designed for freshman students in the Worship Minor. The course deals with the perception, writing, analysis, and performance of basic musical materials. Students study rhythms, intervals, motifs, phrases, melodies, chords and chord progressions, in the standard clefs through listening, playing, singing, and writing. Chord study includes primary and secondary triads in root position and inversions, non-harmonic tones, and seventh chords. This course is a prerequisite for MU1252G Music Theory II and must be taken during the first semester in the Worship Minor program.

**MU1252 Music Theory II**

**2 Credits**

An integrated theory course designed for freshman students in the Worship Minor. The course continues with the perception, writing, analysis, and performance of basic musical materials. Students study rhythms, intervals, motifs, phrases, melodies, chords and chord progressions, in the standard clefs through listening, playing, singing, and writing. Chord study includes primary and secondary triads in root position and inversions, non-harmonic tones, and seventh chords. This course requires MU1251G Music Theory I as a prerequisite and must be taken during the second semester in the Worship Minor program.

**MU2063 Applied Lessons**

**½ Credit**

All music students are required to take a minimum of twelve applied lessons, thirty minutes in length, every semester for the first two years in order to develop their instrumental abilities. At the end of year two, each student must pass an instrument proficiency exam in front of a jury. If a student does not pass the exam at the end of year two, the student will be required to continue applied lessons during year three with no credit being given for these lessons.

**MU2253 Individual Musicianship**

**2 Credits**

An integrated course designed for sophomore students in the Worship Minor. This class focuses on the student's ability to successfully apply music theory and applied lessons to a live music setting. Instruction will be given on how to be an effective musician in a variety of contexts. The course places special emphasis on how to focus one's skills on music in a modern worship music context. This class is a prerequisite for MU2354G.

**MU2354 Group Musicianship**

**3 Credits**

This course focuses on the student's ability to successfully apply music theory and applied lessons to a live band setting. The course highlights rhythm, instrumental excellence, and song dynamics in a live band setting. Special emphasis will be placed on how to apply one's skills to a modern worship music context including the use of in-ear monitors, click tracks, and performance tracks.

**MU3381G Essentials of Worship Leading**

**3 Credits**

This course is a biblical, theological, and historical survey of praise and worship and its role in the local church. Practical instruction is given in song leading in the context of modern worship and how to prepare a worship program for the local church that embraces church tradition and contemporary trends. The student will be equipped with worship leadership skills and applied classroom experience.

**MU4304 Song Writing and Arranging****3 Credits**

This course discusses practices and techniques in composing original worship music. The topics of melody, harmony, musical motifs, and hooks receive attention. Song arrangement and instrumental composition will be covered. Intentional focus will be placed on writing lyrics that are theologically sound and artistically fresh. The course also provides instruction on arranging church vocal and instrumental music.

**MU4252 Music and Performance Technology****3 Credits**

This course focuses on the basics of audio, video and lighting performance technologies. Students will learn concepts related to sound waves, audio frequencies, and loudspeakers. Students will engage in learning about equipment used in worship services through hands-on classroom experience. This will include all aspects of live sound reinforcement including cables, microphones, soundboards, in-ear monitors, and more. Upon completion of this class, the student will be equipped to set up and run a small system for a church.

**MU4391 Senior Ministry Internship****3 Credits**

Internships are designed to engage and prepare students for vocational ministry by developing and sharpening ministry skills through practice and application in a ministry setting. The student identifies the desired learning outcomes and, with the guidance of an experienced ministry supervisor, pursues that learning objective. During an exit interview, students interact with a variety of ministry situations in consultation with the internship director.

## Faculty

**Rev. Casey Arnouts (Adjunct)**

M.A. in Practical Theology, Northpoint Bible College | Grand Rapids

M.A. in Old Testament Semitic Studies (candidate) Trinity International University

B.A. in Pastoral Ministry, Central Bible College

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B.A. in History & Education, University of Michigan

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M.A. in Counseling, Liberty University

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A.A.S. in Electrical Engineering Technology, Michigan Technological University

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B.S. in Biology, University of South Carolina Coastal Carolina

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ETTA, Evangelical Teacher Training Association  
B.A. in Bible with Christian Education,

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A.A. in Biblical Studies, Trinity Bible College

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